

Willoughby Wallace Memorial Library

Committee Meeting minutes

February 9, 2022

Meeting was called to order at 7:04 by chairman, John Malick. Also attending were Robert Dargan, John Nelson, Erin McCarthy, Jo Buchanan, Tom Pfaff and Library director Alice Pentz. Absent: Mary Donaruma

Public comment: None

Approval of minutes from November 10, 2021. Dargan. McCarthy. Approved.

Financial Report: Balance of the account from December 31, 2021 was \$151,660.52. Paul Hipsky, RBC and Jim Finch, Finance Director forwarded information on the WWML account to review for the April 13 meeting.

Library Director's Report: January, February and upcoming March programs.

The library budget for FY 22/23 has been submitted to the First Selectman and the Finance Director. This budget factors in the minimum wage increase enacted by the State of Connecticut for part time employees.

The library has joined other libraries in LION and around Connecticut in removing late fees on library materials as of February 2022. The library has also implemented automatic renewals for library items that do not have holds.

The Friends of the library have budgeted funds to update the library website this year.

Old Business: the committee members want to continue looking into a library sign for the front of the building.

New Business: None

The meeting adjourned at 7:57. Dargan. Pfaff. Approved.

Respectfully submitted,

Alice Pentz