



## **NOTICE TO APPLICANTS FOR PAWNBROKER, PRECIOUS METALS, GEMSTONES AND COINS DEALER AND/OR SECONDHAND DEALER LICENSES**

### **Application Fees**

**Pawnbroker** (Sec. 21-40 CGS) - Initial application \$50.00 / annual renewal \$25.00

(Shall also file at the Police Department, a bond with competent surety, in the penal sum of \$2,000)

The payment of renewal fee and surety bond will be waived if person holds a license as a Secondhand Dealer

**Precious Metals, Gemstones and Coins Dealer** (Sec. 21-100 CGS) - \$10.00 annually

**Secondhand Dealer** (PA11-100, sec. 10) – Initial application \$250.00 / annual renewal \$100.00

(Shall also file at the police Department, a bond with competent surety, in the penal sum of \$10,000.00)

*\*All fees are payable by business check, certified bank draft, money order or U.S. Postal money order.*

**A license issued for one category does not allow a person to engage in activity applicable to another category. A separate license must be obtained for each category.**

Any person and/or firm who has made prior application to and has satisfactorily met the statutory requirements to engage in or transact business in this State pursuant to Sec. 12-409 CGS and who desires to conduct business as a licensed **pawnbroker, precious metals / gemstones and coin dealers and or a secondhand dealer** within the Town of Branford as defined by Public Act 11-100 of the General Statutes shall meet the following requirements as established by the Chief of Police (hereinafter identified as the “Issuing Authority”);

- 1) Complete the appropriate application and addendum for the specific license desired and return the form with the statutory fee (listed above) to the Branford Police Department, 33 Laurel Street, Branford, CT 06405. License applications can be obtained from the Records Division during regular business hours or by visiting the Branford Police Department’s official website: [www.branfordpolice.com](http://www.branfordpolice.com)
- 2) **ALL** applicants shall have their fingerprints taken at the Branford Police Department. Two separate fees must be paid with two separate checks or money orders. All fingerprinting fees are non-refundable.

(a). **\$16.50** fee, bank check or money order made out to the “Treasurer- State of Connecticut” which will be submitted to the Connecticut State Police Bureau of Identification for a criminal history/records check from the FBI.

(b). **\$50.00** fee, bank check or money order made out to “Treasurer- State of Connecticut” for the State criminal history/records check.

Per statute, the “Issuing Authority” shall not grant a license to any applicant upon documentation or finding that the person is a “convicted felon”.

- 3) **ALL** applicants shall submit photocopies of the following documents at the time of application;
  - Current driver’s license
  - Birth certificate **OR**
  - Social security card
  - Connecticut Sales and Tax Permit - issued by the Commissioner of Revenue Services, 25 Sigourney Street, Hartford, Telephone (860) 297-5962 or (800) 382-9463
  - Proof of bond from competent surety if required
- 4) Incomplete applications or those submitted without the proper supporting documentation shall be returned to the applicant.
- 5) **Each Person** engaging or transacting in such business must be licensed.

Applications approved by the Chief of Police will result in the issuance of a permit as a licensed pawnbroker, precious metal and gem stone dealer, or second hand dealer. Such permits will be valid for one year from the date they are signed by Chief of Police.