

TOWN OF BRANFORD
1019 MAIN ST.
POST OFFICE BOX 150
BRANFORD, CT 06405



Building Department
Anthony B. Cinicola
Building Official

Tel. 203-315-0674
Fax. 203-315-2188
www.branford-ct.gov

Demolition Permit Application Package

Any application submitted for demolition must be signed by the property owner or the demolition contractor and be required to submit and satisfy the following requirements of the Connecticut General Statutes and Local Town Ordinance;

1. Copy of Demolition Contractor's current Certificate of Registration. Class A or B (C.G.S. 29-406(a)) *Provisions do exist for homeowners wishing to perform their own demolition of their primary residence with special conditions.*
2. Certificate of Insurance with amounts not less than set forth in Connecticut (C.G.S. 29-406(a)). The Town of Branford must be listed as the Certificate holder.
3. Declaration from the contractor on company letterhead signed by an officer of the company, with the following save harmless statement;

“In accordance with Connecticut General Statute §29-406, we [contractor/owner] hereby agree to save harmless the Town of Branford and its agents from any claim or claims arising out of the negligence of the applicant or his agents or employees in the course of the demolition operations associated with [project title, address]”

4. Authorized utility clearance letters of service disconnect for all public utilities, Elec. Gas, Water, Telephone, Cable (C.G.S. 29-406(a)(2))
5. Approval letter from East Shore Health District addressing proper abandonment of Septic System and/or Well if applicable.
6. Certified return receipt mailing (Green Cards) for each abutter of the property along with copy of notification letter (C.G.S. 29-407) **if age of structure is 75 or more years old** than the following must **also** be included in the notification and a 30 day waiting period observed;

- Evan Breining, Asst. Town Planner
Center Revitalization Review Board
P. O. Box 150
Branford, CT 06405

- Economic Development Commission
c/o First Selectman's office
Branford Town Hall
P.O. Box 150, 1019 Main St
Branford, CT 06405
- Branford Historical Society
P.O. Box 504
Branford, CT 06405
- Jane Peterson Bouley
61 Beckett Avenue
Branford, CT 06405
- Jordan Sorensen, Connecticut Trust for Historic Preservation
940 Whitney Avenue
Hamden, CT 06517

7. Letter from a properly licensed exterminator certifying that the structure to be demolished is free from rodent infestation.
8. Reporting and testing from a State licensed abatement contractor concerning the existence or non-existence of Asbestos and Lead paint including abatement plan, copy of the Department of Public Health "Demolition Notification Form" also to be submitted.
9. Contact call before you dig within 30 days of issuance, file separate sewer disconnect permit if applicable after demolition application is received.

You will be responsible to follow and maintain the following requirements:

1. Posting of Demolition sign provided by Building Department on the property visible from street line if age of structure is 75 years old or older.
2. Provide safety measures for site in accordance with CGS 29-408 unless otherwise waived by the Building Official.
3. Provide sidewalk shed requirements in accordance with CGS 29-409 if applicable.
4. Suitable provisions for the proper disposal of all accumulated materials must be developed and maintained, demolition operations must be in accordance with CGS 29-412.
5. Site must be clear from all excess materials, rubbish and debris, foundations, cellars or holes must be filled to grade level in accordance with CGS 29-413.

DO NOT COMMENCE DEMOLITION UNTIL PERMIT IS ISSUED BY THIS OFFICE, CALL FOR INSPECTION OF PROPERTY WHEN DEMOLITION IS COMPLETED.

