

## DEMOLITION CHECKLIST

1. Copy of Demolition Contractor's current Certificate of Registration. Class A or B
2. Certificate of Insurance with amounts not less than set forth in Connecticut C.G.S. 29-406. The Town of Branford listed as Certificate holder.
3. Hold harmless Declaration.
4. Authorized utility clearance letters of service disconnect. 
  - Electricity
  - Gas
  - Water
  - Telephone
  - Cable TV
5. Septic/Well System abandoned and approved letter received from by ESDH.
6. Certified return receipt (Green Cards) for each abutter **with** notification letter
7. Licensed pest control letter stating that the structure to be demolished is free from rodent infestation.
8. State licensed abatement contractor's report on asbestos and lead paint
9. Call Before You Dig number within 30 days of issuance.
10. Sewer disconnect permit required after demolition permit application received.
11. Signature or authorization letter from property owner.

**Also Required for a structure proposed for demolition which is over 500 square feet and more than 75 years old**

1. Demolition sign posted on site.
2. Return receipt (Green Cards) **and** notification letter from: 
  - Center Revitalization Review Board
  - Economic Development Commission
  - Branford Historical Society
  - Jane Peterson Bouley
  - Jordan Sorensen
3. Date of public notification \_\_\_\_\_ 
  - 30 day waiting period \_\_\_\_\_
  - Date of objection received \_\_\_\_\_
  - 90 day waiting period \_\_\_\_\_
4. All permit fees received an \$100.00 processing fee collected