

TOWN OF BRANFORD
INLAND WETLANDS AGENCY

Questionnaire/Sign Off
NOT A PERMIT

Instructions:

Fill out this form and submit to the Inland Wetlands Agency with one copy of the site plan/sketch for your proposed project. If you know you will need to obtain an Inland Wetland Permit, submit an application for permit instead of this form. The Agency will determine whether the proposed project includes regulated activity which requires an Inland Wetland permit.

- ❖ If no IW permit is required, this form and your site plan will be signed by the IW Agent for submission with building permit application.
- ❖ If a permit is required, you will be notified and required to submit an application for permit to the Inland Wetland Agency, prior to applying for other permits.

See Notes on page 2 of this sheet.

This sign off sheet is not required for replacement of windows, doors, façade, siding, roof, or indoor work.

(ADDRESS OF PARCEL)

(MAP/BLOCK/LOT)

Property Owner Name (print): _____

Address: _____ Phone: _____

Email Address: _____

Property Owner's Authorized Agent Name (print): _____

Address: _____ Phone: _____

Email Address: _____

Plan Title and Date: _____

Describe Project: _____

The property uses: Town Sewer (or) Septic System

Check those that apply:

- New Building Addition Septic System new/repair Swimming Pool
- Removal of Vegetation Grading Excavation Filling Blasting
- Installation of stone, pavement, driveway or roadway
- Alteration of existing drainage
- Other _____

I warrant the truth of all statements contained herein and in all supporting documents according to the best of my knowledge and belief.

Signature _____ **Date:** _____

For Agency Use Only:

INLAND WETLAND PERMIT IS:

REQUIRED

NOT REQUIRED

OR

Signature of IW Agent

Date

Signature of IW Agent

Date

Comments: _____

This sign off is good only for the plan identified above and only for two (2) years from sign off date. Subsequent revisions require separate sign offs.

NOTES

REGULATION OF INLAND WETLANDS AND WATERCOURSES:

As of January 16, 1974, all inland wetlands and all watercourses have been regulated and protected by the Branford Inland Wetlands and Watercourses Agency [the Agency] under the Inland Wetland and Watercourses Regulations [IWWR] of the Town of Branford. A permit is required BEFORE any regulated activity may be undertaken which may impact any inland wetland or watercourse.

- 1.) Activities which may impact wetlands/watercourses may include, but are not limited to, clearing of vegetation, grubbing, grading, blasting, excavating, filling, paving, constructing, and alteration of storm water discharge. See Section 2.1 of the IWWR for complete definition of Regulated Activity.
- 2.) Any activity identified in (1) above which is proposed within, or within 100 feet of, a wetland or watercourse requires a permit unless the Agency determines that the activities will cause no impacts to wetlands and watercourses. Any activities undertaken outside of this 100 foot “upland review area”, which may impact wetlands/watercourses will also require a permit.
- 3.) Wetlands are identified by soils and some may not “look” like wetlands. If the Agency determines that wetlands exist or may exist, it will require that they be delineated by a soils scientist.
- 4.) The Agency is the entity authorized by the CGS to make the final determination as to whether a body of water, stream, ditch, ponded water, etc. meets the criteria of a watercourse set forth in the definition.
- 5.) Any person who violates any provision of the Branford IWWR shall be subject to fines of up to one thousand dollars (\$1000) per day as authorized by the CGS, IWWR, and Town Ordinance.

TIME FRAME:

This form is NOT AN APPLICATION for permit. The purpose of submission of this form with required materials is to determine whether or not a permit is needed. If the Agency determines that you will need a permit you must submit an application to the Agency for an Inland Wetland Permit. An application for permit will be processed according to time frame designated by the State of Connecticut General Statutes as follows:

The Inland Wetland Commission meets the second Thursday of each month. In order for an application to be officially “received” at a meeting, it must be submitted by 4:30 pm on the day before the meeting. The Commission cannot make a decision until at least fourteen days after that meeting. The Inland Wetlands Enforcement Officer may issue permits for minor applications. In this case, the time frames do not apply.

For more information contact the Inland Wetland Enforcement Officer at Town Hall (203) 315-0675.