

DOCUMENTATION CHECKLIST:

- Pay stubs for all working adults in the household for the four week time period prior to your appt.
- If you are self employed, there is a self employment form that must be filed out.
- Unemployment Compensation Benefits for the four week period prior to your appointment.
- Interest and Dividend Statements
- Social Security/SSI
- Pensions/Annuities (1099's)
- Veterans Benefits
- Workers Compensation/Disability Insurance (long or short term)
- Alimony/Child Support
- DSS/State Assistance
- Money from Family or Friends
- Do you own a business? Under the table earnings?
- Other Income: Paypal, Ebay, lottery, casino, etc.
- Rent Receipt/Mortgage Statement
- Checking/Savings Statement /CD's (every pg of previous months statements)
- Stocks/Bonds
- Social Security Numbers & Birthdates of all household members.



Documents required!

Depending on what fuel source you heat with, you will need that bill (gas, electric) or if you heat with oil, it is your responsibility to establish an account with a dealer who is a registered vendor with the CT Energy Assistance Program.

You will receive a FULL more detailed listing of required documentation after you schedule an appointment with us, this list is just the basics due to space constraints.

INCOME & ASSET GUIDELINES: 2019-20 HOUSEHOLD INCOME GUIDELINES

Guidelines & Award levels are subject to change, per State budget constraints.

HOUSEHOLD INCOME GUIDELINES

Your combined yearly income must fall below the maximum yearly gross for your household size.

Household Size	1	2	3	4	5
Max. yearly gross	\$36,171	\$47,300	\$58,430	\$69,559	\$80,688

There is also a liquid assets test (checking, savings, CD's, stocks, bonds, shares, CD's, and individual retirement accounts.) ***The purpose of the liquid assets test is to try to ensure that winter heating assistance dollars go to households most in need; that is, to people without the financial means to heat their home.***

For homeowners, the first \$15,000 in liquid assets, and for renters the first \$12,000 in liquid assets is disregarded. Any amount OVER that limit when added to your annual gross income must fall below the income guideline for your household size.

Full Guidelines are on the State of Connecticut DSS website:
www.ct.gov/staywarm

Last season, well over 700 Branford Families were assisted through this program.

If you know someone who needs help, please pass along this brochure and encourage them to call for a ***private & confidential*** appointment.

Donations to the Emergency Fuel Fund are gratefully accepted; checks can be made out and mailed to:

Town of Branford - Emergency Fuel Fund
Canoe Brook Center
46 Church Street—Upper Level
Branford CT 06405

Town of Branford

Canoe Brook Center

46 Church Street—Upper Level

**State & Federal
Energy Assistance
Programs**

Sept. 2019—May 2020

Guidelines & benefits subject to change per State budget mandates



Helping Branford families stay warm this winter

Energy Hotline 203-315-0610

Nicole Adelkopf, Caseworker

Phone: (203) 315-0686

Email: nadelkopf@branford-ct.gov

Marlowe Ioime, Assistant Director

Phone: (203) 315-0682

Email: mioime@branford-ct.gov

Revised 1/2020

Energy Assistance 2019-20

by appointment only

(203) 315-0610

If you are having difficulty with the cost of heating your home, there is help available for qualified households. A person living alone must have a **total gross yearly income** less than: **\$36,171** two people living together less than **\$47,300** Generally renters can have no more than \$12,000 in assets (bank accounts, CD's, IRA's, stocks or bonds); homeowners are limited to \$15,000 in assets. (Excess assets are added to income and combined must fall below amounts listed above). If you applied last year we will send you a letter assigning you an appointment date, along with a list of required documentation.

(see back page for more income/asset info)

OIL-KERO-PROPANE

If you applied last year for energy assistance and you heat with oil, kerosene, or propane you will be mailed an appointment letter during the month of September with an appointment date and time and a detailed list of the required documentation. You must select a vendor who is participating and registered with the State of Connecticut Energy Assistance Program. If you are new and would life information or an appointment please contact 203-315-0610.

In order to get fuel, your application **must first be approved & authorized** by the State of Connecticut Community Renewal Team (CRT)



The **FIRST DAY** for DELIVERIES
NOVEMBER 13, 2019

The **LAST DAY** for DELIVERIES
MARCH 16, 2020

ELECTRIC

If you applied last year for energy assistance and you heat with electricity, letters will be mailed out beginning in October with an appointment date and time and a detailed list of the required documentation.

If you are new to the program, or did not apply last year, please contact us at 315-0610.

Last day for a **utility heated** household to apply for assistance is May 1, 2020

If you have not already done so, you should contact Eversource and **apply for the winter protection program and the Matching Payment Plan** (1-800-286-5844) Under this plan you will be protected from shut-off's and if you are awarded energy assistance and make all of your agreed upon monthly matching payments, eventually Eversource will match those payments as well as your energy award, up to a zero balance. Basically it doubles the amount of dollars off your bill. Electric bill must be in the name of a household member over the age of 18 and coded as residential heat.

EVERSOURCE

EVERSOURCE IS FOR ELECTRIC HEAT ONLY

****IMPORTANT****

We **CAN** code your electric account hardship and enroll you in the Matching Payment Plan (Eversource ONLY)

However, **we CANNOT do this until the time of your appointment.**

GAS

If you applied last year for energy assistance and you heat with gas, letters will be mailed in December with an appointment date and time and a detailed list of the required documentation.

If you are new to the program, or did not apply last year, please contact us at 315-0610 after Dec. 1

If you have not already done so, you should contact Southern Connecticut Gas and **apply for winter protection and the Matching Payment Plan** (1-800-659-8299) Under this plan you will be protected from shut-off's and if you are awarded energy assistance and make all of your agreed upon monthly matching payments, eventually SCGC will match those payments as well as your energy award up to a zero balance. Basically it doubles the amount of dollars off your bill. Gas bill must be in the name of a household member over age 18 and coded RSH.



The **LAST DAY** for UTILITY HEATED households to apply is **May 1, 2020** unless you have a shut off notice in which case the last day is **May 15, 2020**

The **LAST DAY** for DELIVERABLE HEATED households to apply is **March 16, 2020**