



Town of Branford Job Announcement

Posting Date: April 15, 2024

SUSTAINABILITY & COMPLIANCE MANAGER

Department/Location: Town Hall

Hours per Week: 40 (Monday through Friday and Attendance at Special Community Events). Full-time position, generous benefits.

We are currently seeking an experienced professional who will lead the Town of Branford's efforts to maintain and develop its sustainability and compliance natural resources programs. These include Food Waste/Composting, Climate & Coastal Resiliency Programs and Plans, Natural Climate Solutions, Energy Transition, and others. Your project management knowledge and experience will assist the Town of Branford in accelerating a sustainable environment now and in the future.

For immediate consideration, email your resume & cover letter:

CAREERS@BRANFORD-CT.GOV

TOWN OF BRANFORD
HUMAN RESOURCES DEPARTMENT
1019 MAIN STREET
BRANFORD, CT 06405

Summary of Job: This position will work with the First Selectman, Town Commissions and Authorities and Town staff to plan, coordinate, lead, and oversee the environmental and energy sustainability programs for the Town of Branford. Utilizing a consultative and collaborative project management process along with public outreach, he/she will guide and assist the incorporation of sustainability principles, programs, and practices in municipal operations. In summary, this position will manage and administer environmental compliance and sustainability methods, with focus on municipal solid waste management including Food waste composting programs, Natural Climate Solutions, maintaining recycling program execution, transfer station program permits and compliance, including town-wide storm water permit compliance, and post-closure compliance of the former Town landfill. This position is required to exercise judgment in administering and enforcing the department regulations and is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction.

Education, Training and Experience:

The qualifications required would generally be acquired with a minimum College Degree in environmental science or a related field and more than 2 years of related operations and management in solid waste or natural resources work experience; or any equivalent combination of education, work experience and training. Experience and knowledge in project management work is required.

Special Requirements:

Must have and maintain: Valid CT Driver's License, Connecticut DEEP Transfer Station and Landfill Operator's License and a Connecticut Public Weigher License, or receive within one year from date of hire.

Knowledge, Ability and Skill:

Knowledge: Knowledge of the principles and practices, concepts, laws governing solid waste management, recycling, and landfills; knowledge of local ordinances and regulations and State Statutes relating to sustainability including solid waste management, recycling, and landfills; knowledge of computer applications appropriate for office; knowledge of recycling markets, knowledge of contracting and bidding process; knowledge of effective project management practices.

Ability: Ability to work effectively with diverse stakeholders; ability to develop and administer budgets; ability to perform technical research and analysis of sustainability programs including solid waste management issues including Food waste composting; ability to investigate and enforce sustainability management regulations and local ordinances with firmness and tact; ability to analyze, interpret and explain sustainability regulations, laws, ordinances, reports and studies; ability to prepare, administer and negotiate contracts concerning sustainability and solid waste related matters; ability to comprehend matters related to contracts and public works facility regulations; ability to prepare and present technical and narrative reports in oral and written form; ability to resolve conflicts in an effective manner; ability to supervise project assigned staff and effectively delegate assignments; ability to multi-task and put in priority projects and assignments.

The Town of Branford is dedicated to diversity and equal opportunity employment. Women and minorities encouraged to apply. *The Town of Branford reserves the right to limit the number of qualified candidates who will be considered for the position. All candidates must successfully pass a substance abuse test given at the Town's expense. The Town of Branford conducts background investigations for all positions prior to hiring. Refusal to sign the release form will terminate the candidate from further consideration.*