



Town of Branford Job Announcement

Posting Date: September 15, 2022

Closing Date: Until position is filled

Job Title: Sustainability & Compliance
Manager

Employment Type: Full time

Hours per Week: 40

Department/Location: Town Hall

Union Affiliation: AFSCME Union

We are currently seeking an experienced professional who will lead the Town of Branford's efforts to maintain and develop its sustainability and compliance natural resources programs.

The Town offers a wide variety of benefits including: Medical & Dental Insurance, Term Life Insurance, Pension, Paid Vacation, Paid Sick Leave, Paid Holidays, Flexible Spending Account and many more.

**For immediate consideration, email your
resume & cover letter:**

CAREERS@BRANFORD-CT.GOV

TOWN OF BRANFORD
HUMAN RESOURCES DEPARTMENT
1019 MAIN STREET
BRANFORD, CT 06405

Summary of Job:

The purpose of this position is to administer, enforce, and address natural resource and energy conservation needs of municipal infrastructure and facilities, and ensure the Town is in compliance with federal, state and local sustainability requirements. This position will work with the Town Commissions and Authorities and Town staff to plan, coordinate, lead, and oversee the environmental and energy sustainability programs for the Town of Branford. Utilizing a consultative and collaborative team process along with public outreach, he/she will guide and assist the incorporation of sustainability principals, programs, and practices in municipal operations. In summary, this position will manage and administer environmental compliance and sustainability methods, with focus on municipal solid waste management, recycling program execution, transfer station program permits and compliance, including town-wide storm water permit compliance, and post-closure compliance of the former Town landfill. This position is required to exercise judgment in administering and enforcing the department regulations and is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction.

Education, Training and Experience:

The qualifications required would generally be acquired with a minimum College Degree in environmental science or a related field and more than 3 years of related operations and management in solid waste or natural resources work experience; or any equivalent combination of education, work experience and training.

<http://www.branford-ct.gov/departments/human-resources>

(203) 315-0628 or (203) 315-0629

Special Requirements:

Must have and maintain: Valid CT Driver's License, Connecticut DEEP Transfer Station and Landfill Operator's License and a Connecticut Public Weigher License, or receive within one year from date of hire. CDL not required but preferred.

Knowledge, Ability and Skill:

Knowledge: Knowledge of the principles and practices, concepts, laws governing solid waste management, recycling, and landfills; knowledge of local ordinances and regulations and State Statutes relating to sustainability including solid waste management, recycling, and landfills; knowledge of computer applications appropriate for office; knowledge of recycling markets, knowledge of contracting and bidding process; knowledge of effective management practices.

Ability: Ability to work effectively with diverse stakeholders; ability to develop and administer budgets; ability to perform technical research and analysis of sustainability programs including solid waste management issues; ability to investigate and enforce sustainability management regulations and local ordinances with firmness and tact; ability to analyze, interpret and explain sustainability regulations, laws, ordinances, reports and studies; ability to prepare, administer and negotiate contracts concerning sustainability and solid waste related matters; ability to comprehend matters related to contracts and public works facility regulations; ability to prepare and present technical and narrative reports in oral and written form; ability to resolve conflicts in an effective manner; ability to supervise staff and effectively delegate assignments; ability to multi-task and put in priority projects and assignments.

A full job description is attached.

The Town of Branford is dedicated to diversity and equal opportunity employment. Women and minorities encouraged to apply. *The Town of Branford reserves the right to limit the number of qualified candidates who will be considered for the position. All candidates must successfully pass a substance abuse test given at the Town's expense. The Town of Branford conducts background investigations for all positions prior to hiring. Refusal to sign the release form will terminate the candidate from further consideration.*