

**Town of Branford**  
**Dan Cosgrove Animal Shelter – Construction Manager RFP**  
**Addendum #1**

**Date: December 10, 2020**

**Submission Date: December 23, 2020 11:00 am (unchanged)**

Prospective bidders, and all those concerned, are hereby informed that the following is made a part of the bid documents, which should be amended as follows:

The following questions were received about the bid, with answers following:

1) Do you anticipate extending the bid due date?

**The RFP due date remains unchanged at this time.**

2) What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

**The chosen firm will be based on relevant qualifications and price proposal as submitted by each individual firm.**

3) Other than your own website, where was this bid posted?

**The RFP is posted on the Town of Branford's website, State of CT DAS, and notice was posted in the New Haven Register.**

4) Would the Town of Branford accept an electronic submission (PDF file) for this RFP? If so, who should it be emailed to?

**Hard copies are required. Besides standard delivery methods, the Town Hall has a drop box in the lobby, and respondents can hand deliver their proposals to the Finance Department, 2<sup>nd</sup> floor Town Hall.**

5) Is there any Plan Holder's List/Addendum available?

**The Town and State websites do not require a sign-in to access the RFP; no plan holder's list is available.**

6) Can you please confirm that the intent is to use an AIA A121 form of contract agreement for the project as noted in the RFP? ( The AIA A121 is a "Standard Form of Master Agreement Between Owner and Contractor Where Work is Provided Under Multiple Work Orders" as opposed to an AIA A133 "Standard Form of Agreement Between Owner and Construction Manager as Constructor Where The Basis of Payment is The Cost of The Work Plus a Fee With a Guaranteed Maximum Price")

**The intent is to use AIA A133 for Agreement between Owner and Construction Manager.**

7) Could you please provide additional explanation regarding line Item #5 on the Proposal Form, "Incentive Fee 30 Day Minimum"?

**Provide an incentive fee for early completion, early being a minimum of 30 days prior to the agreed upon schedule.**

Respectfully submitted,



John M. Hoeffler, PE, CFM  
Town Engineer

**Please acknowledge receipt of addendum below and submit with your bid submittal.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_