

LEGAL NOTICE
TOWN OF BRANFORD
REQUEST FOR BIDS

“Concrete Sidewalks On-Call”

The Town of Branford is requesting bids from qualified contractors for the replacement and installation of concrete sidewalks, concrete curbing and ADA ramps at various locations in the Town of Branford. Specifications may be obtained from the Finance Department, 1019 Main Street, Branford, CT or on the Town’s website at www.branford-ct.gov.

Bids are to be submitted in a sealed envelope marked **“Concrete Sidewalks On-Call”** to the Finance Department, Attention, Purchasing Clerk, 1019 Main Street, Branford, CT 06405 by **11:30 a.m., Thursday, June 9, 2022**. No bids will be accepted after that date and time. Bids will be publicly opened immediately following the submission deadline in the conference room located on the basement floor of Town Hall.

The Board of Selectmen or the majority reserves the right to select or reject any and/or all bids containing alternate proposals, to waive any informality in proposals and to reject any and/or all bids or accept such bid as shall, in their judgment, be in the best interest of the Town of Branford.

Tyechia Pettway
Purchasing Clerk

TOWN OF BRANFORD
OFFICE OF THE TREASUER



1019 Main Street
Post Office Box 150
Branford, CT 06405

(203) 488-8394
FAX: 315-3736

**General Requirements for Bidding
and
Instructions to Bidders**

NOTICE

Information provided in these specifications is ***CONFIDENTIAL*** and is to be used only for the purpose of preparing a proposal. It is further expected that each bidder will read these specifications with care, for failure to meet every one or a combination of specified conditions may invalidate the proposal.

The Town reserves the right to reject any or all bids or any portion thereof and to accept the bid deemed to be in the best interest of the Town of Branford.

Bidders are requested to submit quotations on the basis of these specifications. Alternate quotations will receive consideration providing such alternatives are clearly explained.

The information contained herein is believed to be accurate and is based upon the latest available information but is not to be considered in any way as a warranty.

Revised 5/2012
Standard Form

SECTION I - General Terms and Conditions

A. Compliance with Laws

The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state and local governments, which may in any way affect the preparation or the performance of the contract.

B. Timetable

Price quoted must be valid for **60** days. Delivery and installation completion dates must be included in the bid proposal.

C. Consideration of Proposals

The Board of Selectmen, or a majority of them, reserve the right to select or reject alternate proposals; to waive informality in proposals; and to reject any and all bids, or accept such bid as shall in its judgement be to the best interest of the Town of Branford.

D. Bid Bond

1. A certified check or bank draft made payable to the "Treasurer, Town of Branford", or a satisfactory bid bond executed by the bidder and a surety company in the amount of \$10,000.00 shall be submitted with the bid.
2. Checks or drafts will be returned to unsuccessful bidders within ten (10) business days of the bid award.

E. Performance Bond

Successful bidders may be required to furnish a Performance and Payment Bond in the amount equal of 100% of each individual contract sum.

F. Protection of Work and Property

Successful bidders shall be responsible for protection of their equipment and materials against theft, damage or deterioration on the site.

G. Competency of Bidders

1. Bidders shall have had proven experience in the field of work.
2. Bidders shall submit with their bid a listing of recent work performed within the State of Connecticut of the size equal to or greater than the work being bid.

H. Alternates

1. Any alternates to specified materials or workmanship must be separately listed and described in detail.
2. Alternates will be considered in awarding the contract only if they provide, as a minimum requirement, all features contained in the specifications.
3. The Town of Branford reserves the sole right to determine through its agents the equality of alternate products and/or installation procedures.

I. Bid Requirements

1. Each bidder shall return two (2) copies of the proposal sheet entitled "Bid Proposal". Each bid proposal must be signed by an authorized agent of the bidder.
2. Each bidder must complete and have notarized the "Non-Collusion Affidavit of Bidder" form. This form must accompany all bids being submitted.
3. Each bidder must be in good standing with the Town of Branford.
4. Successful bidders must obtain any required governmental approvals.

J. Specifications – General

The contract shall include all labor and materials, tools and equipment and services required for proper performance of the work as specified hereinafter and as may be required for proper completion of the work in accordance with the highest standards of the trades involved.

K. Examination of Site – Not applicable

Prior to submission of the bid, contractor shall visit the site, consult with the supervisor, and become thoroughly familiar with all conditions under which the work will be installed. The contractor will be responsible for any assumptions made regarding the site for the work to be performed.

Town of Branford
Request for Bids
Concrete Sidewalks
1019 Main Street, P.O. Box 150
Branford, CT 06405

GENERAL: Remove and replace existing concrete sidewalks and ramps and install new ADA compliant concrete sidewalks and ramps in various locations in the Town of Branford as an on-call contractor.

SUMMARY: The Town of Branford is requesting proposals from qualified contractors for the replacement and installation of concrete sidewalks, concrete curbing and ADA compliant ramps at various locations in the Town of Branford. The Town will create an “on-call” list of qualified contractors to conduct this work. The Town has budgeted approximately \$70,000.00 for FY 2023 for work under this contract.

SCOPE OF WORK:

The Public Works Department maintains a list of sidewalks to be replaced. The selected Contractor will meet with a representative of the Public Works Department to conduct a field visit to review the sections of sidewalks to be replaced. During the field visit measurements will be taken and quantities will be agreed upon. The Contractor shall then provide a written cost proposal to the Town broken down by location and quantity of work based on the accepted unit prices. The Town will prepare a purchase order based on the agreed scope of work and total cost. Receipt of the purchase order provided to the contractor constitutes authorization and notice to proceed. Work authorized by purchase order(s) shall be completed and ready for inspection by the Town within 30 days after issuance of a notice to proceed.

The contractor will be responsible for setting grades to match existing conditions, or grades may be provided by the Engineering Department to improve existing conditions, and construct the sidewalks according to the specifications described herein. Sidewalks shall be sloped to drain toward the street wherever possible. The contractor will be responsible for maintaining the work area in a safe condition with areas properly signed and barricaded during construction and initial curing. The contractor will be responsible for maintaining proper traffic control during construction, including any required barricades, cones, signage, Police Officers or flagmen if necessary. All traffic control costs, including use of Police Officers, are the responsibility of the Contractor.

The contractor will remove the existing materials and properly dispose of them, preferably to a facility for recycling. The Town will provide all necessary gravel and/or processed stone base for pick-up by the contractor at the Public Works garage. The contractor will be responsible for supplying and coordinating the delivery of the concrete to the work site and will be responsible for supplying all other materials, equipment and labor not otherwise said to be provided by the Town in this section. When the sidewalks

are complete and cured, the contractor shall backfill the sidewalks with soil provided by the Town. The Contractor shall then rake, seed, and apply straw as part of this contract.

5" concrete depth shall be used for a majority of the work. In areas where sidewalks cross driveways and where concrete driveway aprons are constructed as part of this contract, the depth of concrete shall be increased to 8" and is payable at a separate unit price as provided on the bid proposal sheet.

At times where a snow shelf or grass strip is not possible between the sidewalk and the curb, the sidewalk will be poured with a monolithic curb (see attached detail) and is payable at a separate unit price as provided on the proposal sheet.

The Town may extend sidewalks into an area without existing sidewalks, and therefore will require the construction of new sidewalks. Depending on the grades and challenges of the site, the contractor may ask for the assistance of the Public Works Department or Engineering Department to establish grades. Otherwise the requirements of the contractor are the same as described above.

The Town may elect to remove and replace existing non-conforming ramps with ADA compliant ramps in certain areas of town. All work shall conform to PROWAG regulations and CTDOT standard details, as amended. The contractor will be responsible for supplying and coordinating the delivery of the concrete to the work site and will be responsible for supplying all other materials, including detectable warning tiles, equipment and labor not otherwise said to be provided by the Town in this section. For the purposes of this proposal, the majority of the ADA ramps in the Town of Branford are perpendicular ramps; however, specific CTDOT ramp types may be specified by the Engineering Department after a field visit. This work will be payable at a separate unit price as provided on the bid proposal sheet.

The Town may elect to install precast concrete curb (see attached detail) sections in certain areas. The Town of Branford Public Works Department will provide the precast concrete curb sections and processed stone for pickup from the Public Works garage. This work will be payable at a separate unit price as provided on the bid proposal sheet.

The Town may elect to install poured in place concrete curb (see attached detail) sections in certain areas. The Town of Branford Public Works Department will provide the processed stone for pickup from the Public Works garage. The contractor will be responsible for supplying and coordinating the delivery of the concrete to the work site and will be responsible for all other materials. This work will be payable at a separate unit price as provided on the bid proposal sheet.

The Town may elect to install granite curb (see attached detail) sections in certain areas. The Town of Branford Public Works Department will provide the granite curb sections and processed stone for pickup from the Public Works garage. This work will be payable at a separate unit price as provided on the bid proposal sheet.

The contractor shall be in contact with the Public Works office to resolve conflicts and to inspect the work when completed. Tickets for concrete deliveries shall be provided to the Public Works Director, Town Engineer or their designee upon completion of work.

The contractor shall be required to complete all Permanent Pavement Repairs started on any work day, within that work day. If for whatever reason, the Contractor is unable to complete the work started on any work day, all signs, barricades and lights which are deemed necessary by the Public Works Director, Town Engineer or their designee to adequately protect the traveling public shall be furnished, installed and maintained by the Contractor at no additional cost to the Town.

All work done under this contract will have a one year warrantee for materials and workmanship.

SPECIFICATIONS:

See attached typical details. Sidewalks are typically 4 or 5 feet in width, though may vary depending on location.

The processed aggregate base course shall be compacted to 8 inches in depth over a compacted subgrade.

All concrete shall be Class C, 4000 PSI. The concrete shall be installed in one course to a minimum depth of 5 inches, 8 inches at driveways. The Concrete shall be tamped and screened true to grade and section. Broom finish to 2" from any joint or edge transverse to the direction of travel.

Welded steel wire fabric shall have a minimum end-lap of six inches except where expansion joints occur. Mesh shall be 6 inches by 6 inches, W2.9 by W2.9 welded wire fabric.

Expansion joints shall be 1/2 inch expansion joints with pre-formed fillers as shown on the typical detail, with a minimum of one joint every 30 feet. Expansion joints shall extend to the full depth of concrete. A nominal tooled joint shall be set every 5 feet.

Detectable warning tiles shall be prefabricated conforming to federal ADA requirements. For the purpose of this proposal, tiles shall be brick red color and of composite material. Tiles shall be set in concrete ramp while workable (e.g. cast-in-place).

METHOD OF MEASUREMENT: All work will be measured for payment by the number of square feet of sidewalk, sidewalk monolithic with curb, or apron installed, or by the number of linear feet of curb installed. ADA ramps will be measured for payment by the number of square feet of ramp installed inclusive of the detectable warning tile. Any wings or curbing required and integral to the ramp is incidental to the ramp, and will not be paid for separately. Level landings, if applicable, will be measured and paid for under the base sidewalk proposal price.

BASIS OF PAYMENT: When all work is complete, inspected and approved the contractor must submit an invoice on company letterhead, referencing the town's purchase order number, to the Department of Public Works. The itemized work shall be paid for at the contract unit price per measured square foot or per measured linear foot. The invoice will be processed for payment through the Finance Office.

The contract unit price for an item is a complete price including saw cutting, excavation, removal, proper disposal, furnishing and installing materials, compaction, pavement repairs, maintenance of traffic, signs, barricades, police officers for traffic control, etc.

CONTRACT TERMS:

The term of this contract will be for one year from the date of awarding the contract with the provision of being renewable for additional years, in one year increments, for a maximum of 3 years if both parties agree to the same terms and unit prices of the proposal.

SUBMISSION OF BIDS:

All bids shall be delivered to the Finance Department, 1019 Main Street, Branford, CT, 06405 and must be received by 11:30 AM, Thursday June 9, 2022 and shall include the following:

1. Two (2) copies of the Bid Proposal Sheet and supporting documentation are to be submitted in a sealed envelope marked "Concrete Sidewalks On-Call".
2. Each bidder is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the bid as modified by the addenda. A signed copy of each addenda shall be submitted with the bid.
3. Non-collusion affidavit of bidder.
4. Bid Bond.
5. A copy of the Company's Safety Policy.
6. Corporate Information
 - a. Name of the firm and parent firm, if any.
 - b. Nature of the firm's primary area of service
 - c. Address of the principal office
 - d. Name, address, and telephone number of the principal contact person to receive notifications and to reply to town inquiries.
7. Corporate Experience
 - a. All submitting firms should provide a description of recent similar projects, including pertinent information such as project type, size, and scope of work performed. References should be provided.
8. Legal Concerns
 - a. Explain the circumstances and outcome of any litigation, arbitration, or claims filed against your company in the last 10 years by any client or any of the same you have filed.

BASIS OF AWARD:

It is the Town's intention to identify a contractor or short list of qualified contractors interested in performing the work and establish a rate at which such work will be performed. Contractors on the short list will not be ranked in any particular type of order. Contractors will be selected for individual projects based upon availability with their current work load, overall cost per project, experience, and who best fit the needs of the Town at the time. By seeking proposals from contractors, the Town does not imply it will utilize a contractor on any given project.

The Town reserves the right to remove a contractor from the "on-call" list if they fail to satisfactorily perform.

CONTACT PERSON:

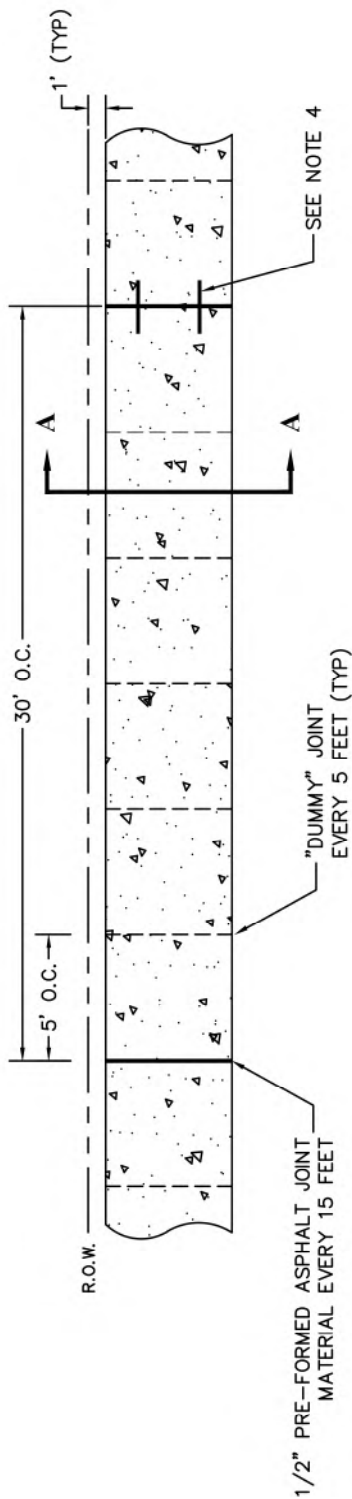
Jennifer Acquino, Assistant Town Engineer, is the designated contact person for this Request for Bid. The contact information for Jennifer Acquino is:

Mailing address:	1019 Main Street P.O. Box 150 Branford, CT 06405
Phone:	(203) 315-0606
Fax:	(203) 315-2188
E-mail:	jacquino@branford-ct.gov

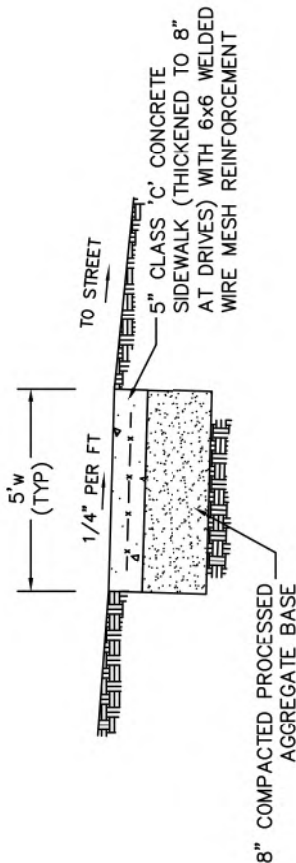
Questions regarding this Request for Bids should be directed to the Assistant Town Engineer in writing or by email at jacquino@branford-ct.gov. **The Assistant Town Engineer must receive any questions from proposers no later than May 31, 2022.** The Town will answer all written questions by issuing one or more addenda, which shall be a part of this RFQ and the resulting Contract, containing all questions received as provided for above and decisions regarding same.

At least four (4) calendar days prior to proposal opening, the Town will post any addenda on the Town's website.

No oral statement of the Town, including oral statements by the Town representatives listed above, shall be effective to waive, change or otherwise modify any of the provisions of this Request for Bids, and no proposer shall rely on any alleged oral statement.



SECTION A-A
TYPICAL SECTION



TYPICAL PCC SIDEWALK

NOTES:

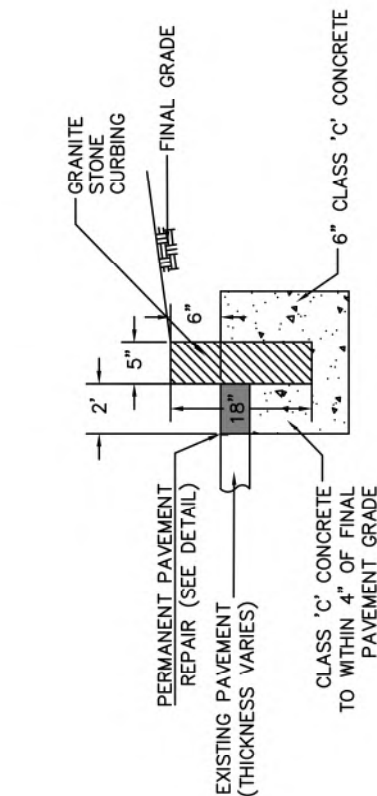
- 1) SIDEWALK CONSTRUCTION SHALL CONFORM TO ALL APPLICABLE REQUIREMENTS OF THE STATE OF CONNECTICUT STANDARD SPECIFICATIONS FOR ROADS, BRIDGES, FACILITIES, AND INCIDENTAL CONSTRUCTION, AS PERIODICALLY AMENDED.
- 2) CONCRETE SHALL BE CLASS 'C' MINIMUM 4,000 PSI.
- 3) SIDEWALKS SHALL HAVE A LIGHT BROOM FINISH TRANSVERSE TO THE DIRECTION OF TRAVEL.
- 4) SIDEWALK WIDTH SHALL BE MINIMUM 5 FEET OR MATCH EXISTING, WHICHEVER IS GREATER. WIDTHS LESSER THAN 5 FEET SHALL BE APPROVED BY THE TOWN ENGINEER OR DIRECTOR OF PUBLIC WORKS.
- 5) AT THE FINAL DAILY POUR, 1/2" SMOOTH METAL DOWELS TREATED WITH BOND BREAKER SHALL BE INSERTED INTO THE LAST SLAB OF THE SIDEWALK. DOWELS SHALL EXTEND A MINIMUM 9 INCHES INTO EACH SLAB. A PRE-DRILLED ASPHALT EXPANSION JOINT SHALL BE PLACED OVER THE DOWELS TO PREPARE FOR THE CONTINUATION OF THE SIDEWALK.
- 6) WHEN POURED AGAINST EXISTING CURB, EXPANSION JOINT SHALL BE PLACED ALONG THE ENTIRE LENGTH OF THE INTERFACE WITH THE SIDEWALK.

SUBMITTED BY: JAH		DATE: 1.2018
APPROVED BY: JAH		SCALE: N.T.S.
FILE NAME: TYP SIDEWALK.DWG		
REVISIONS	DATE	DESCRIPTION



TOWN OF BRANFORD
STANDARD DETAILS
TYPICAL CONCRETE SIDEWALK

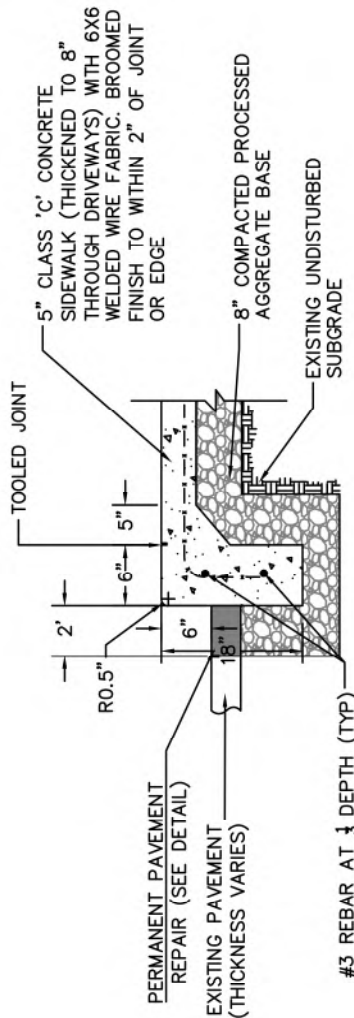
SHEET
1 OF 1



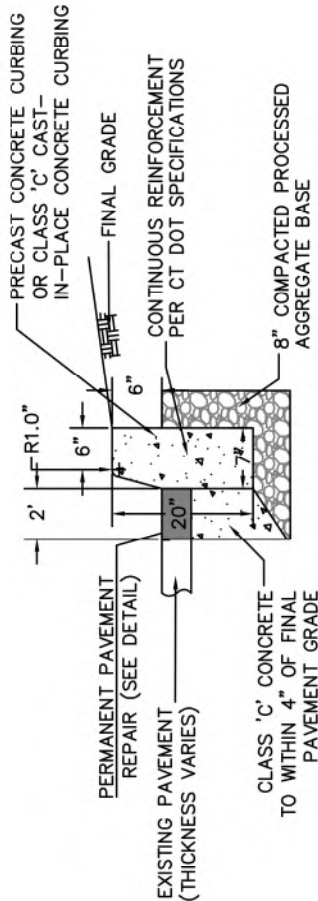
GRANITE CURBING

NOTES:

- 1) ALL STONE OR PRECAST CURBING SHALL CONFORM TO THE STATE OF CONNECTICUT STANDARD SPECIFICATIONS FOR ROADS, BRIDGES, FACILITIES, AND INCIDENTAL CONSTRUCTION, AS PERIODICALLY AMENDED.
- 2) MINIMUM LENGTH OF STONE CURBING IS 4'; MINIMUM LENGTH OF PRECAST CONCRETE CURBING IS 6'
- 3) CURBS OF RADIUS LESS THAN 100' SHALL BE BUILT OF CURVED STONE CURB, CUT OR CAST CONCRETE, AS APPLICABLE.
- 4) ALL STONE CURB SHALL BE BACKFILLED WITH CLASS 'C' CONCRETE TO WITHIN 4" OF FINISHED GRADE.
- 5) ALL OPEN BOTTOM JOINTS BETWEEN STRAIGHT SECTIONS OF STONE OR PRECAST CONCRETE CURB SHALL BE BACKFILLED WITH CLASS 'C' CONCRETE.
- 6) 1/2" PREFORMED EXPANSION JOINT FILLER SHALL BE USED NOT MORE THAN 20' ON CENTER FOR PRECAST OR CAST-IN-PLACE CONCRETE.
- 7) JOINTS BETWEEN STONE CURB SHALL NOT EXCEED 1/4". JOINTS BETWEEN STONE CURB AND CONCRETE CURB SECTIONS SHALL NOT EXCEED 1/2".
- 8) IF EXISTING PAVEMENT MARKINGS ARE DISTURBED, MARKINGS SHALL BE PROVIDED BY THE CONTRACTOR AT NO COST TO THE TOWN OF BRANFORD.



MONOLITHIC CURB AND SIDEWALK



PRECAST OR CAST-IN-PLACE CONCRETE CURBING

SUBMITTED BY: JAH
APPROVED BY: JAH
FILE NAME: CURB DETAILS.DWG

DATE: 1.2018
SCALE: N.T.S.

REVISIONS	DATE	BY	DESCRIPTION



TOWN OF BRANFORD
STANDARD DETAILS
CONCRETE & STONE CURB DETAILS

SHEET
1 OF 1

SECTION II - Insurance Requirements

Town of Branford Professional Services – Insurance Requirements

Contractor/Vendor shall agree to always maintain in force during the contract the following minimum coverage and shall name the Town of Branford as an Additional Insured on a primary and non-contributory basis to all policies except Workers Compensation. All policies should also include a Waiver of Subrogation. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's rating of "A-"VIII.

		(Minimum Limits)
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Excess/Umbrella Liability	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Professional Liability	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Cyber Liability ⁽¹⁾	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Workers' Compensation and Employers' Liability ⁽²⁾	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two) years from the completion date.

Original, completed Certificates of Insurance must be presented to the Town of Branford prior to contract issuance. Contractor/Vendor agrees to provide replacement/renewal certificates at least 30 days prior to the expiration date of the policies. Should any policy be cancelled for nonpayment of premium, 10 days written notice must be provided to the Town. Should any of the policies be cancelled for other reasons, limits reduced or, coverage altered, 30 days written notice must be given to the Town.

Notes

- (1) Cyber Liability is required if Contractor is on Town's network or houses Town information on their network.
- (2) Workers Compensation is required if employees come onto Town property.

Hold Harmless Requirements

The contractor shall, at all times, indemnify and save harmless the Town of Branford, its officers, agents, and servants on account of any and all claims, damages, losses, litigation expense, counsel fees and compensation arising out of injuries (including death) sustained by or alleged to have been sustained by the public, any or all persons affected by the contractor's work, or by the contractor, any subcontractor, material, men or anyone directly or indirectly employed by them or any one of them while engaged in the performance of this contract. The Town of Branford shall be named as an additional insured on said policy of public liability insurance to cover all claims against the Town arising out of said contract.

TOWN OF BRANFORD

Bid Proposal Sheet

Bid proposal for: Concrete Sidewalks

We hereby propose to furnish all labor, equipment and materials required by the contract documents for the above referenced project in accordance with the instructions to bidders and specifications as follows:

Item	Units	Price
Sidewalks (5")	SF	
Sidewalks at Driveways & Aprons (8")	SF	
Sidewalk as monolithic pour with curb	SF	
Precast concrete curb	LF	
Poured in place concrete curb	LF	
Granite curb (straight)	LF	
Granite curb (radius)	LF	
ADA Sidewalk Ramp	SF	
Reset Utility Gates	Each	

Company Name: _____

Company Address: _____

Company Contact Person: _____

Email Address: _____

Phone Number: _____

Signature of Authorized Representative

Date

Title

NON-COLLUSION AFFIDAVIT OF BIDDER

State of: _____

County of: _____, SS)

_____; being first duly sworn, deposes and
says that:

- 1) S/he is (owner, partner, officer, representative or agent) of _____
, the Bidder that has submitted the attached Bid:
- 2) S/he is fully informed regarding the preparation and contents of the attached Bid and of
all pertinent circumstances regarding such Bid:
- 3) Such Bid is genuine and is not a collusive or sham Bid:
- 4) Neither the said Bidder nor any of its officers, partners, owner, agents, representatives,
employees or parties in interest, including this affiant, has in any way colluded,
conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or
person to submit a collusive or sham Bid in connection with the Contract for which the
attached Bid has been submitted or to refrain from bidding in connection with such
Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or
communication or conference with any other Bidder, firm or person to fix the price or
prices in the attached Bid or of any Bidder, or to fix any overhead, profit or cost element
of the bid price or the bid price of any other Bidder or to secure through any collusion,
conspiracy, connivance or unlawful agreement any advantage with the Owner or any
person interested in the proposed Contract.
- 5) The price quoted in the attached Bid is fair and proper and is not tainted by collusion,
conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its
agents, representatives, owners, employees, or parties in interest.

Signed: _____

Title: _____

Subscribed and sworn before me this _____ day of _____, 20 ____.

Notary Public: _____

My Commission expires _____