

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 02A Abatement and Selective Demolition

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Selective Demolition	\$
Asbestos Abatement	\$
MEP Cut / Cap Allowance	\$

CONSTRUCTION SCHEDULE

Selective Demolition - Interior		Working Days
Selective Demolition - Exterior		Working Days
Asbestos Abatement		Working Days
Universal Waste Abatement		Working Days
Interior Lead Stabilization and Removal		Working Days

BID PACKAGE

Acknowledges Bid Package 02A	
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ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
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The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Dan Cosgrove Animal Shelter
BID FORM – 02A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Addendum No. _____ Dated _____

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02A

Bid Package: SELECTIVE DEMOLITION

Furnish and install all labor and material to complete the SELECTIVE DEMOLITION.

A. BID PACKAGE 02A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. **Please submit Bid Form 02A with proposal.**
4. Removal of all MEP items. MEP trades to cut, cap, drop and make safe.
5. Demo including but not limited to the following
 - i. Notes per drawing A100.
 1. Including roofing and siding.
 - ii. Removal of existing roofing, flashing and roof mounted equipment in its entirety.
 1. MEP trades to cut, cap, and make safe.
 - iii. Existing flooring to be removed down to bare concrete and scraped free of any glue or loose material.
 - iv. Saw cutting and trenching of existing slab as noted for underground MEP work.
 1. Coordinate with MEP drawings and subs.
 2. Includes excavation and backfilling; slab infill by other.
6. Include temporary shoring as needed.
7. Include dust control.
8. This bid package is responsible for general removal note 2 on drawing A100 (temporary protection and maintenance).
9. Specification sections including, but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. Section 02070 – Selective Demolition

Exclusions

1. Site demolition, including existing ramp / stairs / sidewalks / paving / tree removal (shown on both civil demo and architectural demo).
2. Foundation Removal.
3. Building demo.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02A

Bid Package: SELECTIVE DEMOLITION

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Invitation To Bid
2. Instructions to Bidders
3. Subcontract Agreement
4. General Conditions of the Construction Contract. (AIA Form A201)

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02A

Bid Package: SELECTIVE DEMOLITION

5. Modifications to A201-2007 General Conditions of the Construction Contract
6. Labor and material costs are a fixed lump sum for the duration of the job
7. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
8. Insurance – Enterprise Builders Inc., as additional insured
9. Lien Waivers
10. AIA Requisitions for payment are required
11. Project Administration will be handled through Procore online project management software
12. As-Built Drawings
13. Warranties, including manufacturer warranties
14. Operating & Maintenance Manuals
15. Job Meetings
16. Online certified payroll through LCP tracker
17. The work described in the Bid Packages is not an all-inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
18. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
19. Permits are required for all licensed trades.
20. The bidder shall include the costs for coring, and fire stopping required for all work in the given Bid Package.
21. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
22. The bidder shall include the costs for fire stopping as required for all work in the given Bid Package.
23. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
24. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
25. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
26. Bidders shall include costs for mobilizations as required to meet construction schedule.
27. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall provide on the Bidder's letterhead and submit with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 02B TEMPORARY FENCING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

DURATION OF WORK

Please provide project durations as anticipated for outlined items

Shop drawing durations: _____ Calendar Days

Submittal durations: _____ Calendar Days

Install temporary fencing : _____ Calendar Days

Demobilize temporary fencing : _____ Calendar Days

BID PACKAGE

Acknowledges Bid Package 02B	
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ALLOWANCES

N/A	\$
-----	----

ALTERNATES

Add for privacy screening	\$
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UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
BID FORM – 02B

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Dan Cosgrove Animal Shelter
BID FORM – 02B

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 02B

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02B

Bid Package: TEMPORARY FENCING

Furnish and install all labor and material to complete the TEMPORARY FENCING per the plans & specifications including but not limited to the following.

A. BID PACKAGE 02B INCLUSIONS

- 1) The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Seport Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
- 2) Prevailing wages as per bid documents and addenda.
- 3) Subcontractor to include the lump sum value of \$100.00 in their bid for the use of subcontractor requisition via Procore.
- 4) **Please submit Bid Form 02B with proposal.**
- 5) Furnish and install 490 LF of 6' driven chain link fencing.
- 6) Furnish and install (2) 24' double temporary gates.
- 7) Project address is 749 East Main Street, Branford CT
- 8) Rental duration to be 10 months.
- 9) Alternates
 - a) Add for privacy screening.
- 10) No Allowances are to be included within bid package.
- 11) Prevailing wages as per bid documents and addenda.
- 12) Plans and specifications complete, including but not limited to:
 - i) Division 00 through 01 Procurement & General Conditions
 - ii) Section 01500 – Construction Facilities and Temporary Controls

Exclusions

1. Permanent fencing.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02B

Bid Package: TEMPORARY FENCING

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02B

Bid Package: TEMPORARY FENCING

11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
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 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 02C SITEWORK

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Erosion Control	\$
Site Demolition	\$
Earthwork	\$
Site Utilities – Electrical	\$
Site Utilities – Storm	\$
Site Utilities – Water and Fire Line	\$
Site Utilities - Sanitary	\$
Preparation for Site Concrete	\$
Preparation for Paving	\$
Site Finishes and Furnishings	\$
Topsoil	\$
All work per drawing C3.0	\$

CONSTRUCTION SCHEDULE

Submittals		Working Days
Lead Time – Define Item		Working Days
Erosion Control		Working Days
Site Demolition		Working Days
Earthwork		Working Days
Site Utilities – Storm		Working Days

Dan Cosgrove Animal Shelter
 BID FORM – 02C

SUBMIT THIS PAGE

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

Site Utilities – Water and Fire Line		Working Days
Site Utilities - Sanitary		Working Days
Site Concrete		Working Days
Paving		Working Days
Site Finishes and Furnishings		Working Days
Topsoil		Working Days
Shoring Installation		Working Days

BID PACKAGE

Acknowledges Bid Package 02C	
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ALLOWANCES

N/A	\$
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ALTERNATES

1. Rigid insulation under all slabs	\$
2. Furnish and install Splash pad: including all excavation and backfill. Plumbing piping and connections by bid package 22A. Electrical connections by bid package 26A.	\$

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Bidder Exclusions

Dan Cosgrove Animal Shelter
 BID FORM – 02C

SUBMIT THIS PAGE

PROJECT:
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749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 02C

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02C

Bid Package: SITEWORK

Furnish and install all labor and material to complete the SITEWORK per the plans & specifications including but not limited to the following.

BID PACKAGE 02C INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. **Submit Bid Form 02C with proposal.**
4. No Allowances are to be included within bid package.
5. Survey and layout for own work.
6. Clearing and Grubbing.
7. Call before You dig
8. Equipment for own work
9. Dust Control
10. Permits, fees and bonding as required for own work.
11. Cuts/fills as required for own work.
12. DOT encroachment permit, if required.
13. Locate existing utilities.
14. Bond for State Road work, if required.
15. Strip and spread topsoil at all disturbed areas.
16. Furnish and install stop bar
17. Please provide breakout pricing for the value of work for the intersection per drawing C-3.0. Refer to bid form.
18. E&S Control
19. Furnish and install gravel walkway per plans; refer to drawing S102.
20. Relocate existing shed as noted
21. Supply and deliver sleeves for own work; install by division 3.
22. Excavation and backfill for new additions.
23. Include sawcutting of existing paving as needed.
24. Site Demolition including but not limited to:
 - a. Shed
 - b. Fencing called to be removed
 - c. Paving
 - d. Sidewalks and curbing
 - e. Block retaining wall
 - f. Utilities
25. Furnish and install new utilities
26. Furnish and install detectible warning strip
27. Furnish and install line striping
28. Excavation and backfill for gas line.
29. Excavation and backfill for site electrical conduit.
30. Furnish and install site light pole bases.
31. Furnish and install new paving as noted
 - a. Includes milling and repaving as noted
 - b. Includes heavy duty pavement

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02C

Bid Package: SITEWORK

32. Furnish and install site bollards.
33. Furnish and install new precast blocking retaining wall
34. Furnish and install retaining wall at dumpster enclosure.
35. Include any imported structural fill as needed to bring grade to new elevation.
36. Furnish and install site concrete including but not limited to
 - a. Sidewalks
 - b. Curbing
 - c. Exterior equipment concrete pads; transformer, generator etc.
 - d. Dumpster pad
 - e. EV Charging Pads.
37. Furnish and install rigid insulation at foundation walls as shown.
38. Furnish and install rigid insulation under slab as shown.
 - a. Includes radiant heat areas.
39. Unit Prices:
 - a. Remove/replace unsuitable soils with structural fill.
40. Alternates: (refer to spec section 01030 for more information)
 - a. #5 – Add to furnish and install splash pad, including all excavation and backfill. Plumbing piping and connections by bid package 22A. Electrical connections by bid package 26A.
 - b. **Add for rigid insulation under all slabs.**
41. Specification sections including, but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions

Exclusions

1. Hazardous material abatement (asbestos, PCB, lead paint.)
2. Unsuitable Soil
3. Site Concrete – Stairs & Ramps
4. Selective Interior Demolition
5. Landscaping.
6. Pavers
7. Fencing
8. Guide Railing
9. Metal Hand railing
10. EV Charging Stations and conduit.
11. Site light poles and fixtures.

A. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

B. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02C

Bid Package: SITEWORK

- BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.
- BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.
- Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:
 - BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
 - BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
 - BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
 - Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
 - Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
 - BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
 - BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
 - Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02C

Bid Package: SITEWORK

- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

C. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Online certified payroll through LCP Tracker
13. Project Administration will be handled through Procore online project management software
14. As-Built Drawings
15. Warranties, including manufacturer warranties
16. Operating & Maintenance Manuals
17. Job Meetings
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring, and fire stopping required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02C

Bid Package: SITEWORK

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 02D FENCING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time		Working Days
Installation		Working Days

BID PACKAGE

Acknowledges Bid Package 02D	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – 02D

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 02D

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02D

Bid Package: FENCING

Furnish and install all labor and material to complete the FENCING per the plans & specifications including but not limited to the following.

A. BID PACKAGE 02D INCLUSIONS

- 1) The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Seport Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
- 2) No Allowances are to be included within bid package.
- 3) Prevailing wage rates per bid documents and specs.
- 4) **Please submit Bid Form 02D with proposal.**
- 5) Furnish and install vinyl fencing per drawings.
- 6) Furnish and install chain link fencing per drawings, including chain link on buildings.
- 7) Furnish and install sliding gates per drawings.
- 8) Furnish and install vinyl stockade fencing per drawings.
- 9) Furnish and install dumpster enclosure fencing.
- 10) Furnish and install gates per drawings.
- 11) Plans and specifications complete, including but not limited to:
 - i) Division 00 through 01 Procurement & General Conditions
 - ii) Refer to drawings

Exclusions

1. Site railings at ramp and retaining wall.
2. General sitework.
3. Temporary fencing.
4. Concrete dumpster pad.
5. Landscaping.
6. Guardrails.
7. Site concrete.
8. Bollards.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02D

Bid Package: FENCING

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02D

Bid Package: FENCING

9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 02E FINAL CLEANING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

CONSTRUCTION SCHEDULE

Final Cleaning		Working Days
----------------	--	--------------

UNIT PRICES

Price per hour for touchup cleaning beyond the 40 hours included in the base bid	\$	/HOUR
--	----	-------

BID PACKAGE

Acknowledges Bid Package 02E	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Bidder Exclusions

Dan Cosgrove Animal Shelter
BID FORM – 02E

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 02E

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02E

Bid Package: FINAL CLEANING

Furnish and install all labor and material to complete the FINAL CLEANING.

A. BID PACKAGE 02E INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. **Please submit Bid Form 02E with proposal.**
4. Final cleaning of interior of the new addition and renovation.
5. Includes washing the window interiors and exteriors.
6. Include 40 hours of touchup cleaning.
7. Provide a per hour cost thereafter.
8. Specification sections including, but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions

Exclusions

1. General construction cleanup during the project duration.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02E

Bid Package: FINAL CLEANING

- It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
- It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
- It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Invitation To Bid
2. Instructions to Bidders
3. Subcontract Agreement
4. General Conditions of the Construction Contract. (AIA Form A201)
5. Modifications to A201-2007 General Conditions of the Construction Contract
6. Labor and material costs are a fixed lump sum for the duration of the job
7. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
8. Insurance – Enterprise Builders Inc., as additional insured
9. Lien Waivers
10. AIA Requisitions for payment are required
11. Project Administration will be handled through Procore online project management software
12. As-Built Drawings
13. Warranties, including manufacturer warranties
14. Operating & Maintenance Manuals
15. Job Meetings
16. Online certified payroll through LCP tracker
17. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02E

Bid Package: FINAL CLEANING

18. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
19. Permits are required for all licensed trades.
20. The bidder shall include the costs for coring, and fire stopping required for all work in the given Bid Package.
21. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
22. The bidder shall include the costs for firestopping as required for all work in the given Bid Package.
23. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
24. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
25. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
26. Bidders shall include costs for mobilizations as required to meet construction schedule.
27. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall provide on the Bidder's letterhead and submit with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 02F LANDSCPAING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Bluestone pavers	\$
Fine grading and seeding	\$
Plantings and Mulch (to be clarified via addendum)	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Fine grading and seeding		Working Days
Furnish and install bluestone pavers		Working Days

BID PACKAGE

Acknowledges Bid Package 02F	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 02F

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 02F

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02F

Bid Package: LANDSCAPING

Furnish and install all labor and material to complete the LANDSCAPING per the plans & specifications including but not limited to the following.

A. BID PACKAGE 02F INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 02F with proposal.**
5. Furnish and install mulch, trees and plantings as scheduled / shown.
6. Access and equipment for own work.
7. Salvage as many existing river birch as possible per drawing C-6.0 during fencing installation.
8. Include multiple deliveries as needed.
9. Fine grading and seeding.
10. Dust control.
11. Include maintenance for (1) year after installation.
12. Call before you dig.
13. Specification sections including, but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions

Exclusions

1. Topsoil.
2. Prep for bluestone pavers.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02F

Bid Package: LANDSCAPING

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 02F

Bid Package: LANDSCAPING

11. AIA Requisitions for payment are required
12. Online certified payroll through LCP Tracker
13. Project Administration will be handled through Procore online project management software
14. As-Built Drawings
15. Warranties, including manufacturer warranties
16. Operating & Maintenance Manuals
17. Job Meetings
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring, and fire stopping required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 03A CAST-IN-PLACE CONCRETE

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Slab on Grade	\$
Slab Infills	\$
House Keeping Pads	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Ground Floor Slab on Grade		Working Days
All Other Slab Infills		Working Days
Underpinning		Working Days
Elevator Pit		Working Days
Exterior Stairs & Ramp		Working Days
Mechanical Building Pads		Working Days

BID PACKAGE

Acknowledges Bid Package 03A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

Add for winter conditions	\$
---------------------------	----

Dan Cosgrove Animal Shelter
BID FORM – 03A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Dan Cosgrove Animal Shelter
BID FORM – 03A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 03A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 03A

Bid Package: CAST IN PLACE CONCRETE

Furnish and install all labor and material to complete the CAST IN PLACE CONCRETE.

A. BID PACKAGE 03A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. Add alternate for winter conditions; refer to bid form.
4. **Please submit Bid Form 03A with proposal.**
5. Furnish and install concrete curbs at columns as shown on A307
6. Furnish and install new foundations, footings, walls and slab on grade for new additions.
7. Furnish and install new slab infills as noted in existing building.
8. Furnish and install vapor retarder per drawings.
9. Equipment for own work.
10. Furnish and install new sonotubes per drawings.
11. Install only sleeves through any concrete; supply by other.
12. Furnish and install interior housekeeping pads as shown.
13. Specification sections including, but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. Specs on drawing S600

Exclusions

1. Ground floor saw cutting, excavation, or backfill.
2. Concrete topping.
3. Foundation insulation.
4. Exterior site concrete flatwork sidewalks, dumpster pad

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 03A

Bid Package: CAST IN PLACE CONCRETE

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 03A

Bid Package: CAST IN PLACE CONCRETE

11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 04A MASONRY

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

CMU Partitions	\$
Exterior Brick	\$

CONSTRUCTION SCHEDULE

Masonry Partitions		Working Days
Masonry infills		Working Days

BID PACKAGE

Acknowledges Bid Package 04A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – 04A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 04A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 04A

Bid Package: MASONRY

Furnish and install all labor and material to complete the MASONRY.

BID PACKAGE 04A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 04A with proposal.**
5. Furnish and install blocking for own work
6. Furnish and install masonry dumpster enclosure
7. Furnish and install insulated CMU partitions.
8. Furnish and install CMU base veneer.
9. Receive, unload, distribute and install hollow metal frames in masonry.
10. Specification sections including, but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 04810 – Unit Masonry
 - c. 08110 – Steel Doors and Frames

Exclusions

1. Site retaining walls.
2. Rigid insulation behind CMU veneer (by siding contractor).

A. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

B. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 04A

Bid Package: MASONRY

- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

C. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 04A

Bid Package: MASONRY

14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 05A METAL FABRICATIONS

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Exterior metal railings	\$
Interior metal railings	\$
Structural Steel	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time/Fabrication		Working Days
Exterior metal railings		Working Days
Interior metal railings		Working Days

BID PACKAGE

Acknowledges Bid Package 05A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Furnish and install Kennel Mesh fronts per note #6 on A604.	\$
--	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
BID FORM – 05A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____
Completed By: _____
Telephone: _____
Fax: _____
Signature: _____

Dan Cosgrove Animal Shelter
BID FORM – 05A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Date:

Dan Cosgrove Animal Shelter
BID FORM – 05A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 05A

Bid Package: STRUCTURAL STEEL AND METAL FABRICATIONS

Furnish and install all labor and material to complete the STRUCTURAL STEEL AND METAL FABRICATIONS

A. BID PACKAGE 05A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. All labor, material, accessories, cranes and equipment for own work.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 05A with proposal.**
5. Shop drawings.
6. Furnish and deliver steel lintels.
7. Furnish and install steel posts at knee walls as noted.
8. Furnish and install steel post base at glulam framing per S400.
9. Furnish and install stainless wire mesh panels per 1/A201 and 1/A306
10. Furnish and install Low wall steel supports (1,2 & 3/A406)
11. Furnish and deliver concealed metal bracket supports per (1+4/A403), (1/A404), (1/A405), (3/A406)
12. Furnish and deliver base plate with knife plate & knife plate at vertical plate per S400
13. Alternates: (refer to spec section 01030 for more information)
 - a. Furnish and install Kennel Mesh fronts per note #6 on A604.
14. Specification sections including, but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 05500 – Metal Fabrications

Exclusions

1. Rough carpentry.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 05A

Bid Package: STRUCTURAL STEEL AND METAL FABRICATIONS

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 05A

Bid Package: STRUCTURAL STEEL AND METAL FABRICATIONS

11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 06A ROUGH CARPENTRY

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Wood Framing - Floor	\$
Wood Framing - Exterior Walls	\$
Window Install	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time/Fabrication		Working Days
Wood Framing - Floor		Working Days
Wood Framing - Exterior Walls		Working Days
Install Only – Windows		Working Days

BID PACKAGE

Acknowledges Bid Package 06A	
------------------------------	--

ALLOWANCES

Carry 20% replacement for rotted framing and sheathing materials per RFI response. Refer to bid form for breakout value of this item.	\$
---	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
BID FORM – 06A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Dan Cosgrove Animal Shelter
BID FORM – 06A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – 06A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06A

Bid Package: ROUGH CARPENTRY

Furnish and install all labor and material to complete the FINISH CARPENTRY.

A. BID PACKAGE 06A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. Equipment for own work.
4. **Please submit Bid Form 06A with proposal.**
5. Furnish and install 3/4" plywood catwalk.
6. Furnish and install pressure treated sill plates with sill gaskets as shown.
7. Furnish and install wood partitions as noted.
8. Furnish and install any and all in-wall blocking for interior walls.
 - i. This includes blocking for division 10 and 11 items.
9. Furnish and install any and all in-wall blocking for exterior walls.
10. Furnish and install all hardware (hold-downs, strapping, hurricane ties, etc.) as specified and scheduled.
11. Furnish and install blocking for own work.
12. Furnish and install heavy timber framing
 - i. Includes glu-lam beams and posts.
 - ii. Includes all hardware.
13. Furnish and install wood ladder framing.
14. Furnish and install prefabricated wood roof trusses and girder trusses.
15. Furnish and install all wood girders as noted.
16. Include any overbuild framing as noted
17. Receive, offload, distribute and install all welded hollow metal frames, except in masonry walls.
18. Furnish and install all exterior sheathing at roofing and wall assemblies.
19. Furnish and install plywood as shown.
20. Furnish and install wood rafters as noted.
21. Furnish and install any LVL beams.
22. Furnish and install 2x6 tongue and groove laminated wood decking.
23. Include all fasteners, nails, bolts, hurricane ties, Simpson ties etc. necessary for own work.
24. Furnish and install outriggers as noted.
25. Provide Shop drawings.
26. This bid package is responsible for all wood to steel angles, plates, bases etc. connections.
27. Carry 20% replacement for rotted framing and sheathing materials per RFI response. Refer to bid form for breakout value of this item.
28. Plans and specifications complete, including but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 06100 – Rough Carpentry
 - iii. 06401 – Exterior Architectural Woodwork
 - iv. 08110 – Steel Doors and Frames
 - v. Specs on drawing S600

Exclusions

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06A

Bid Package: ROUGH CARPENTRY

1. Permanent stairs and guardrails.
2. Wood decking/framing.
3. Demo of existing doors.
4. Doors, frames and hardware in hollow metal frames.
5. Aluminum doors and hardware.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06A

Bid Package: ROUGH CARPENTRY

under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.

- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06A

Bid Package: ROUGH CARPENTRY

27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 06B FINISH CARPENTRY

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Standing and Running Trim	\$
Install Only – Toilet Accessories	\$
Install Only – Doors / Frames / Hardware	\$
Install Only – Fire Extinguishers and Cabinets	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time/Fabrication		Working Days
Standing and Running Trim		Working Days
Install Only – Toilet Accessories		Working Days
Install Only – Doors / Frames / Hardware		Working Days

BID PACKAGE

Acknowledges Bid Package 06B	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Furnish and deliver material as per bid package 08A.	\$
2. Furnish and deliver material as per bid package 10B.	\$

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – 06B

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____
Completed By: _____
Telephone: _____
Fax _____
Signature: _____

Dan Cosgrove Animal Shelter
BID FORM – 06B

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Date:

Dan Cosgrove Animal Shelter
BID FORM – 06B

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06B

Bid Package: FINISH CARPENTRY & CASEWORK

Furnish and install all labor and material to complete the FINISH CARPENTRY & CASEWORK

A. BID PACKAGE 06B INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. No Allowances are to be included within bid package.
4. **Please submit Bid Form 06B with proposal.**
5. Install all metal bracket supports for countertops, shelving and cabinetry as supplied by other.
6. Furnish and install wood lockers.
7. Furnish and install backlit engineered eco-resin panel with digital image.
8. Furnish and install blocking for own work.
9. Furnish and install Cat display case
10. Furnish and install all custom casework as noted
 - i. Includes countertops, backsplash, upper and lower cabinets
 1. Solid surface and plastic laminate materials as noted
 2. Includes all brackets as needed for a complete assembly.
 3. Countertops to have integral sinks.
11. Furnish and install custom built information board.
12. Furnish and install plastic laminate shelving.
 - i. Includes heavy duty metal standards
13. Furnish and install custom benefactors board
14. Furnish and install primed MDF fascia as noted.
15. Furnish and install merchandise display case.
16. Furnish and install volunteer cubbies.
17. Furnish and install wood base as noted.
 - i. Includes removable wood base per drawing A406
18. Furnish and install reception desk.
19. Furnish and install solid surface window sills
 - i. Includes apron under solid surface window sills.
20. Furnish and install plastic laminate gate at reception desk; drawing A406
21. Furnish and install fire extinguisher cabinets.
22. Receive, offload, distribute and install all interior and exterior wood and hollow metal doors, and all door hardware. Installation of frames by Rough Carpentry (in wood walls) and mason (in masonry walls).
23. Furnish and install attic access hatch in Corridor 129.
24. Install access doors for all trades. Materials provided by other trades.
25. Alternate
 - i. Furnish and deliver material as per bid package 08A.
 - ii. Furnish and deliver material as per bid package 10B.
26. Plans and specifications complete, including but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 06401 – Exterior Architectural Woodwork
 - iii. 06402 – Interior Architectural Woodwork
 - iv. 08110 – Steel Doors and Frames
 - v. 08200 – Wood Doors

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06B

Bid Package: FINISH CARPENTRY & CASEWORK

- vi. 08305 – Access Doors
- vii. 08710 – Door Hardware
- viii. Door Schedule – A602
- ix. 10520 - Fire extinguishers
- x. Finish Schedule – A601

Exclusions

1. Permanent stairs and guardrails.
2. Wood decking/framing.
3. Demo of existing doors.
4. Doors, frames and hardware in hollow metal frames.
5. Aluminum doors and hardware.

ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

B. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06B

Bid Package: FINISH CARPENTRY & CASEWORK

- It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
- It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

C. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 06B

Bid Package: FINISH CARPENTRY & CASEWORK

20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 07A ROOFING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Metal Roofing	\$
Gutters and Downspouts	\$
Skylights	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Metal Roofing		Working Days
Gutters and Downspouts		Working Days
Skylights		Working Days

BID PACKAGE

Acknowledges Bid Package 07A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07A

Bid Package: ROOFING

Furnish and install all labor and material to complete the ROOFING.

A. BID PACKAGE 07A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. This bid package is responsible for making sure the building is weathertight.
5. **Please submit Bid Form 07A with proposal.**
6. Furnish and install perimeter roof blocking for own work
7. Furnish and install underlayment
8. Furnish and install ice and water shield
9. Furnish and install gutters and downspouts
 - a. Include screens on the gutters.
10. Furnish and install snow retention system.
11. Furnish and install flashing as needed.
12. Flash any and all roof penetrations.
13. Furnish and install metal ridge caps.
14. Furnish and install new metal roofing as shown.
 - a. Includes new barn.
15. Furnish and install skylights.
16. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 07211 – Insulation
 - c. 07313 – Metal Roofing
 - d. 07600 – Flashing and Sheet Metal
 - e. 07922 – Joint Sealant
 - f. 08620 - Unit Skylight

Exclusions

1. Storm drainage transition boots (by bid package 02C).

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07A

Bid Package: ROOFING

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07A

Bid Package: ROOFING

5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 07B SIDING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Composite Siding	\$
Metal Siding	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Metal Siding		Working Days
Composite Siding		Working Days

BID PACKAGE

Acknowledges Bid Package 07B	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Fiber-cement siding in lieu of metal siding.	\$
---	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 07B

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07B

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Date: _____

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07B

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07B

Bid Package: SIDING

Furnish and install all labor and material to complete the SIDING

A. BID PACKAGE 07B INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Division 00 through 01 Procurement & General Conditions
- 4. Please submit Bid Form 07B with proposal.**
5. Furnish and install rigid insulation behind metal panels and CMU veneer, complete.
6. Furnish and install z-clips behind metals panels
7. Furnish and install blocking for own work
8. Furnish and install metal flashing cap on exterior CMU as shown.
9. Furnish and install composite fascia as shown.
10. Furnish and install 1x6 T&G V-groove ceiling as shown.
11. Furnish and install metal panels as shown.
12. Furnish and install cement board siding and trim as shown at barn.
13. Alternates: (refer to spec section 01030 for more information)
 - i. Fiber-cement siding in lieu of metal siding.
14. Plans and specifications complete, including but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 07211 – Insulation
 - iii. 07421 – Metal Wall Panel
 - iv. 07600 – Flashing and Sheet Metal
 - v. 07922 – Joint Sealant

Exclusions

1. Waterproofing
2. Structural steel.
3. Gutters and downspouts.
4. Exterior lead abatement.
5. Exterior painting.
6. Exterior plaster repair.
7. Exterior masonry restoration.
8. Exterior ceramic tile work.
9. Entry portico foundations.
10. Insulated CMU.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07B

Bid Package: SIDING

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07B

Bid Package: SIDING

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 07C THERMAL INSULATION

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Spray foam insulation	\$
-----------------------	----

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Spray foam insulation		Working Days

BID PACKAGE

Acknowledges Bid Package 07C	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07C

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 07C

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07C

Bid Package: THERMAL INSULATION

Furnish and install all labor and material to complete the THERMAL INSULATION

A. BID PACKAGE 07C INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. **Please submit Bid Form 07C with proposal.**
4. Furnish and install intumescent finish coating as noted.
5. Furnish and install acoustical insulation as noted.
6. Furnish and install closed cell spray-foam insulation.
7. Furnish and install mineral wool insulation.
8. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 07211 – Insulation
 - c. 07922 – Joint Sealant

Exclusions

1. Any in-wall insulation.
2. Foundation rigid insulation.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07C

Bid Package: THERMAL INSULATION

- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 07C

Bid Package: THERMAL INSULATION

16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:

Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM**Bid Package: 08A DOORS, FRAMES AND HARDWARE****BID FORM SUBMITTED BY:****COMPANY / ADDRESS:** _____**PHONE NUMBER:** _____**LUMP SUM BID PRICE**

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Wood Frames	\$
Hollow Metal Doors	\$
Hollow Metal Frames	\$
Door Hardware	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time – Wood Doors		Working Days
Lead Time – Hollow Metal Doors and Frames		Working Days
Door Hardware		Working Days

BID PACKAGE

Acknowledges Bid Package 08A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Aluminum door hardware	\$
---------------------------	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 08A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08A

Bid Package: DOORS, FRAMES AND HARDWARE

Furnish and deliver all material to complete the DOORS, FRAMES AND HARDWARE.

A. BID PACKAGE 08A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 08A with proposal.**
5. Furnish and deliver hollow metal doors and frames.
6. Furnish and deliver wood doors. Pre-finished.
7. Furnish and deliver door hardware.
8. Include multiple deliveries as needed.
9. Alternates:
 - a. Aluminum door hardware
10. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 08110 – Steel Doors and Frames
 - c. 08200 – Wood Doors
 - d. 08305 – Access Doors
 - e. 08710 – Door Hardware
 - f. Door Schedule – A602

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08A

Bid Package: DOORS, FRAMES AND HARDWARE

- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08A

Bid Package: DOORS, FRAMES AND HARDWARE

14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 08B GLAZING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Interior Glass	\$
Exterior Storefronts	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Lead Time/Fabrication		Working Days
Interior Glass – Lead Time		Working Days
Exterior storefronts – Lead Time		Working Days

ALTERNATES

1. Furnish and install Kennel Glass & Mesh fronts per note #6 on A604.	\$
--	----

BID PACKAGE

Acknowledges Bid Package 08B	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 08B

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 08B

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08B

Bid Package: GLAZING

Furnish and install all labor and material to complete the GLAZING.

A. BID PACKAGE 08B INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
- 4. Please submit Bid Form 08B with proposal.**
5. Engineered shop drawings.
6. Furnish and install glass for doors and frames.
7. Furnish and install translucent film as noted.
8. Furnish and install glass and sliding doors for merchandise display case.
9. Furnish and install glass and sliding doors for custom cat display.
10. Furnish and install aluminum windows.
11. Furnish and install aluminum storefronts.
12. Furnish and install sliding glass doors.
13. Furnish and install tempered glass as noted.
14. Furnish and install laminated glass as noted.
15. Furnish and install security film.
16. Alternates: (refer to spec section 01030 for more information)
 - a. Triple pane insulating glazing in lieu of double pane.
 - b. Aluminum door hardware
 - c. Furnish and install Kennel Glass & Mesh fronts per note #6 on A604.
17. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 08431 – Aluminum-Framed Storefronts
 - c. 08710 – Door Hardware
 - d. 08800 – Glazing

Exclusions

1. Glazing at exterior windows.
2. Glazing in wood doors.
3. Existing glass stain removal.
4. New windows.
5. Window restoration.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08B

Bid Package: GLAZING

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 08B

Bid Package: GLAZING

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 09A PAINTING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Interior Painting	\$
Exterior Painting	\$
Sealed Concrete	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Interior Painting		Working Days
Exterior Painting		Working Days
Sealed Concrete		Working Days

BID PACKAGE

Acknowledges Bid Package 09A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09A

Bid Package: PAINTING

Furnish and install all labor and material to complete the PAINTING.

A. BID PACKAGE 09A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. **Please submit Bid Form 09A with proposal.**
3. Subcontractor to include the lump sum value of \$100.00 in their bid for the use of subcontractor requisition via Procore.
4. Prevailing wage rates per bid documents and specs.
5. Provide all necessary equipment for own work.
6. This bid package will be responsible for protecting surrounding surfaces during own work.
7. Furnish and install sealed concrete.
8. Interior Painting
 - a. Epoxy paint on existing CMU walls as noted.
 - b. Epoxy paint on new CMU walls as noted
 - c. Paint any existing walls as needed.
 - d. GWB walls, ceilings and soffits
 - e. Wood base
 - f. MDF fascia
 - g. CMU
 - h. HM Doors and frames
 - i. Wood doors to be prefinished by BP08A.
 - j. Any exposed mechanical or electrical products.
9. Exterior Painting
 - a. Metal posts
 - b. CMU
 - c. Trim as noted.
 - d. Manhole and catch basin gratings and frames.
 - e. Lintels
10. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 09900 – Painting
 - c. Finish Schedule – A601

Exclusions

1. Plaster repair.
2. Interior lead paint stabilization.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09A

Bid Package: PAINTING

the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09A

Bid Package: PAINTING

- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09A

Bid Package: PAINTING

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 09B DRYWALL

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Hang and Tape Drywall	\$
-----------------------	----

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Hang and Tape Drywall		Working Days

BID PACKAGE

Acknowledges Bid Package 09B	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Furnish and deliver doors/frames/hardware as per bid package 08B.	\$
--	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09C

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09C

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09B

Bid Package: DRYWALL

Furnish and install all labor and material to complete the DRYWALL.

A. BID PACKAGE 09B INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. **Please submit Bid Form 09B with proposal.**
4. Allowance for soffits not shown, but may be required for MEP coordination.
5. Furnish and install 5/8" impact resistant waterproof drywall as shown.
6. Furnish and install drywall as shown.
7. Furnish and install light gauge metal framing soffits as shown
8. Furnish and install high impact rigid wall covering with custom design.
9. Furnish and install tile backer board.
10. Patch any existing walls as needed.
11. Installation of the following items
 - a. Access doors
 - b. Toilet accessories
12. Furnish and install drywall jambs and head returns.
13. Furnish and install moisture resistant GWB as noted.
14. Alternate
 - a. Furnish and deliver doors/frames/hardware as per bid package 08B.
15. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 08305 – Access Doors
 - c. 08110 – Steel Doors and Frames
 - d. 08200 – Wood Doors
 - e. 08710 – Door Hardware
 - f. Door Schedule – A602
 - g. 09260 – Gypsum Board Assemblies
 - h. 09770 – Decorative Fiberglass Reinforced Wall Panels

Exclusions

1. Offloading, distribution and installation of pre-hung doors and hardware.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09B

Bid Package: DRYWALL

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09B

Bid Package: DRYWALL

4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 09C FLOORING

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Resilient Tile Flooring	\$
Tile Flooring	\$
Walk-Off Mat	\$
Flooring Protection	\$
Epoxy Flooring	

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Install Tile Flooring		Working Days
Install Resilient Tile Flooring		Working Days
Epoxy Flooring		Working Days

BID PACKAGE

Acknowledges Bid Package 09C	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 09C

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09C

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Date: _____

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09C

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09C

Bid Package: FLOORING

Furnish and install all labor and material to complete the FLOORING.

A. BID PACKAGE 09C INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 09C with proposal.**
5. Furnish and install Ceramic wall tile.
6. Furnish and install ceramic flooring.
 - a. Includes ceramic base
7. Furnish and install resilient flooring.
 - a. Includes rubber base.
 - b. Includes LVT.
 - c. Includes resilient sheet flooring.
 - d. Provide attic stock per spec; one box of each color of floor tile/
8. Furnish and install walk off carpet.
9. Provide moisture tests before flooring installation.
10. Furnish and install epoxy flooring
 - a. Includes integral base.
 - b. Note: Flooring bids will be considered with or without the epoxy flooring included; i.e., flooring subs may bid the project with or without the epoxy flooring included, or the epoxy flooring may be bid as a standalone price.
11. This bid package is responsible for floor prep as needed for a smooth install.
12. This bid package is responsible for floor protection once new flooring is installed until the job is complete.
13. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 09300 – Tile
 - c. 09651 – Resilient Flooring
 - d. 09672 – Resinous Flooring

Exclusions

1. Final cleaning.
2. Moisture mitigation.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09C

Bid Package: FLOORING

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09C

Bid Package: FLOORING

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 09D ACT

BID FORM SUBMITTED BY:

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Labor	\$
Material	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Install Grid		Working Days
Install Tile		Working Days

BID PACKAGE

Acknowledges Bid Package 09D	
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ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09D

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 09D

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09D

Bid Package: ACT

Furnish and install all labor and material to complete the ACOUSTICAL CEILINGS.

A. BID PACKAGE 09D INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Subcontractor to include the lump sum value of \$100.00 in their bid for the use of subcontractor requisition via Procore.
3. Prevailing wage rates per bid documents and specs.
4. Provide all necessary equipment for own work.
5. Furnish and install 24"x24" ACT tile and grid.
 - a. Includes all necessary hangers, supports etc. for a complete assembly.
- 6. Please submit Bid Form 09D with proposal.**
7. Provide attic stock per spec.
8. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 09512 – Acoustical Tile Ceiling

Exclusions

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09D

Bid Package: ACT

- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 09D

Bid Package: ACT

16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 10A TOILET ACCESSORIES

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Common Area Bathrooms	\$
-----------------------	----

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Common Area Bathrooms		Working Days

BID PACKAGE

Acknowledges Bid Package 10A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 10A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 10A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 10A

Bid Package: TOILET ACCESSORIES

Furnish and deliver all material to complete the TOILET ACCESSORIES

A. BID PACKAGE 10A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. Prevailing wage rates per bid documents and specs.
3. No Allowances are to be included within bid package.
4. Furnish and deliver toilet accessories per plans and specs.
5. Include multiple deliveries as needed.
6. **Please submit Bid Form 10A with proposal.**
7. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions
 - b. 10800 – Toilet Accessories

Exclusions

1. Installation.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 10A

Bid Package: TOILET ACCESSORIES

Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:

- It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
- It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
- It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 10A

Bid Package: TOILET ACCESSORIES

18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. **EXCLUSIONS** (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. **VALUE ENGINEERING** (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 11A RESIDENTIAL APPLIANCES

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Appliances - Labor	\$
Appliances - Material	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days

BID PACKAGE

Acknowledges Bid Package 11A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 11A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 11A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 11A

Bid Package: RESIDENTIAL APPLIANCES

Furnish and install all labor and material to complete the RESIDENTIAL APPLIANCES.

A. BID PACKAGE 11A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Subcontractor to include the lump sum value of \$100.00 in their bid for the use of subcontractor requisition via Procore.
4. Prevailing wage rates per bid documents and specs.
5. **Please submit Bid Form 11A with proposal.**
6. Include all labor, distribution and installation for all appliances, including setting in place.
7. Bring packaging to EBI dumpster.
8. Provide any necessary equipment for own work
9. Provide accessories for appliances.
10. Plans and specifications complete, including but not limited to:
 - a. Division 00 through 01 Procurement & General Conditions

Exclusions

1. Electrical and plumbing connections.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 11A

Bid Package: RESIDENTIAL APPLIANCES

- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 11A

Bid Package: RESIDENTIAL APPLIANCES

16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 12A WINDOW TREATMENTS

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Labor	\$
Material	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Installation		Working Days

BID PACKAGE

Acknowledges Bid Package 12A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

SUBMIT THIS PAGE

Dan Cosgrove Animal Facility
BID FORM – PACKAGE 12A

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

Dan Cosgrove Animal Facility
BID FORM – PACKAGE 12A

SUBMIT THIS PAGE

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 12A

Bid Package: WINDOW TREATMENTS

Furnish and install all labor and material to complete the WINDOW TREATMENTS.

A. BID PACKAGE 12A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 12A with proposal.**
5. Furnish and install window treatments as per plans and specs.
6. Provide attic stock (5% if quantity is not defined per documents.)
7. Plans and specifications complete, including but not limited to
 - a. Division 00 through 01 Procurement & General Conditions
 - b. Specification pending addendum #1 RFI response.

Exclusions

- 1.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 12A

Bid Package: WINDOW TREATMENTS

Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:

- It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
 - Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
 - BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
 - BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
 - Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
 - BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 12A

Bid Package: WINDOW TREATMENTS

18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. **EXCLUSIONS** (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. **VALUE ENGINEERING** (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 22A PLUMBING

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

Plumbing Fixtures	\$
Condensate Piping	\$
Domestic Water Piping	\$
Drain, Waste and Vent Piping	\$
Gas Piping	\$
Insulation	\$
Solar Water Heaters	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Rough-Ins – Total Project		Working Days
Install Finishes – Total Project		Working Days

BID PACKAGE

Acknowledges Bid Package 22A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Plumbing provisions for splash pad (i.e. manifold, piping, and all exterior piping. Note, this bid package will be responsible for exterior piping; bid package 02C responsible for exterior excavation and backfill).	\$
---	----

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 22A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 22A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Fax _____

Signature: _____

Date: _____

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 22A

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 22A

Bid Package: PLUMBING

Furnish and install all labor and material to complete the PLUMBING.

A. BID PACKAGE 22A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. Access and equipment necessary for own work.
5. **Please submit Bid Form 22A with proposal.**
6. Plumbing demo includes cut, cap, make safe and drop to floor. Removals by division 2.
7. Coring and firestopping for own work.
8. Supply and deliver sleeves for own work; install by division 3.
9. Educational permit fee (\$0.26 per \$1,000).
10. Receipt, coordination, distribution and installation of solar water heater system supplied by owner.
11. Furnish and install plumbing fixtures and equipment.
 - i. Includes floor drains.
12. This bid package will be responsible for any connections as needed to existing piping as noted.
13. Include shop drawings, coordination drawings and as-built drawings.
14. Supply and deliver access doors for own work; install by other.
15. Include power and wiring for MEP items as noted.
16. Provide and maintain temporary water as needed throughout construction.
17. Include equipment start-up and testing.
18. O&M manuals.
19. Furnish and install plumbing insulation.
20. Furnish and install vent piping.
21. Furnish and install condensate piping.
22. Furnish and install gas piping where denoted, starting from gas meter (by gas company).
23. Furnish and install heat tracing.
24. Include all testing, balancing, disinfection, identification and tagging.
25. Furnish and install sanitary / waste piping
26. Furnish and install domestic water piping
27. Furnish and install underground piping as shown.
28. Alternates
 - i. Add Alternate #5 – Plumbing provisions for splash pad (i.e. manifold, piping, and all exterior piping. Note, this bid package will be responsible for exterior piping; bid package 02C responsible for exterior excavation and backfill).
29. Plans and specifications complete, including but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 08305 – Access Doors
 - iii. 15400 - PLUMBING
 - iv. Plumbing Fixture Schedule – A603
 - v. Equipment Schedule – A604
 - vi. Plumbing Schedules – P002

Exclusions

1. Concrete housekeeping pads.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 22A

Bid Package: PLUMBING

2. Hydronic piping for HVAC.
3. Supply, distribution, and set in place of appliances.
4. Installation of access doors.
5. Plumbing permit fee beyond educational fee.

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 22A

Bid Package: PLUMBING

CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.

- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 22A

Bid Package: PLUMBING

28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:
 Dan Cosgrove Animal Shelter
 749 East Main Street
 Branford, CT 06405

BID TO:
 Enterprise Builders, Inc.
 HAND DELIVERY
 1019 Main Street, Branford, CT
 5/17/2021 @ 1:30 PM

BID FORM
Bid Package: 23A HVAC

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
 (Use words) (Figures)

SCHEDULE OF VALUES

HVAC Demo	\$
Closed Circuit Fluid Cooler	\$
Underground chilled water piping	\$
Vertical water source heat pumps	\$
Split-system water source heat pumps	\$
Water-to-water heat exchanger	\$
Boiler	\$
Registers, Grilles, Diffusers and Louvers	\$
Controls	\$
Ductwork	\$
Electric and cabinet unit heaters	\$
Electric radiation	\$
Insulation	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Rough-Ins – Total Project		Working Days
Install Finishes – Total Project		Working Days

BID PACKAGE

Acknowledges Bid Package 23A	
------------------------------	--

Dan Cosgrove Animal Shelter
 BID FORM – PACKAGE 23A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

1. Add for central vacuum system.	\$
-----------------------------------	----

UNIT PRICES

N/A	\$
-----	----

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 23A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Completed By: _____

Telephone: _____

Fax _____

Signature: _____

Date: _____

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 23A

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 23A

Bid Package: HVAC

Furnish and install all labor and material to complete the HVAC.

A. BID PACKAGE 23A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 23A with proposal.**
5. HVAC demolition limited to cut, cap, make safe and drop to floor. Removals by demo contractor.
6. Educational permit fee (\$0.26 per \$1,000).
7. Coring and firestopping for own work if required.
8. Supply and deliver sleeves for own work; install by division 3.
9. Access and equipment for own work.
10. Include any costs for crane and rigging as needed.
11. Furnish and install all equipment per drawings, schedules and specs.
 - i. Includes thermostats and any wiring.
12. Furnish and install louvers, registers, grilles and diffusers.
13. Furnish and install ceiling radiant panels.
14. Duct cleaning.
15. Furnish and install refrigerant piping.
16. Furnish and install duct insulation.
17. Pipe and duct identification, labeling and tagging.
18. Include shop drawings, coordination drawings and as-built drawings.
19. Include equipment start-up and testing.
20. Include balancing as needed.
21. Furnish and install any controls wiring for HVAC equipment.
22. O&M Manuals.
23. Include (3) blower door tests at the areas denoted on drawing A101 only (north component of the building) as follows:
 - i. One prior to construction start, in order to set baseline.
 - ii. One after insulation installation, but before drywall installation.
 - iii. One at the completion of construction.
 - iv. For the second and third tests, include all temporary provisions as required for successful test (i.e. sealing of registers, doors, etc.)
24. Furnish and deliver access doors for own work; install by others.
25. Alternates: (refer to spec section 01030 for more information)
 - a. Add for central vacuum system.
26. Plans and specifications complete, including but not limited to:
 - b. Division 00 through 01 Procurement & General Conditions
 - c. 08305 – Access Doors
 - d. 15050 - BASIC MECHANICAL MATERIALS AND METHODS
 - e. 15055 - THROUGH PENETRATION FIRESTOP SYSTEMS
 - f. 15060 - HANGERS AND SUPPORTS
 - g. 15075 - MECHANICAL IDENTIFICATION
 - h. 15081 - DUCT INSULATION
 - i. 15082 - EQUIPMENT INSULATION

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 23A

Bid Package: HVAC

- j. 15083 - HVAC PIPING INSULATION
- k. 15105 - HVAC PIPING AND JOINTS
- l. 15241 - MECHANICAL VIBRATION CONTROLS
- m. 15724 - AIR-TO-AIR ENERGY RECOVERY EQUIPMENT
- n. 15738 - AIR SOURCE VARIABLE REFRIGERANT FLOW UNITS
- o. 15762 - TERMINAL HEAT TRANSFER UNITS
- p. 15815 - SHEET METAL WORK AND ACCESSORIES
- q. 15818 - ROOF ACCESSORIES
- r. 15855 - REGISTERS, GRILLES, AND DIFFUSERS
- s. 15900 - DIRECT DIGITAL/AUTOMATIC TEMPERATURE CONTROLS
- t. 15990 - TESTING, ADJUSTING AND BALANCING
- u. HVAC Legend, Notes & Schedules – H001
- v. Equipment Schedule – A604

Exclusions

1. Supply/distribution/set in place of appliances.
2. Concrete pads.
3. Line voltage wiring.
4. Plumbing piping.
5. Installation of access doors.
6. Condensate piping.
7. Permit fees (Except educational fee).

B. ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

C. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.
- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 23A

Bid Package: HVAC

- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

D. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings
14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 23A

Bid Package: HVAC

16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

BID FORM

Bid Package: 26A ELECTRICAL

BID FORM SUBMITTED BY: _____

COMPANY / ADDRESS: _____

PHONE NUMBER: _____

LUMP SUM BID PRICE

_____ \$ _____
(Use words) (Figures)

SCHEDULE OF VALUES

Electrical Demo	\$
Temporary Lighting and Power	\$
Interior Light Fixtures	\$
Site Lighting	\$
Generator	\$
Electrical Service	\$
Voice, Data and Cable Wiring	\$
Branch Wiring and Distribution	\$
CCTV System	\$
Keyfob system	\$
Power to MEP Equipment	\$

CONSTRUCTION SCHEDULE

Submittals and Shop Drawings		Working Days
Fabrication / Lead Time		Working Days
Rough-Ins – Total Project		Working Days
Install Finishes – Total Project		Working Days

BID PACKAGE

Acknowledges Bid Package 26A	
------------------------------	--

ALLOWANCES

N/A	\$
-----	----

ALTERNATES

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 26A

SUBMIT THIS PAGE

PROJECT:
Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:
Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

N/A	\$
-----	----

UNIT PRICES

N/A	\$
-----	----

The BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Bidder Qualifications / Scope of Work

Bidder Exclusions

Suggested Value Engineering

The BIDDER has reviewed all bid documents and submitted pricing per the EXHIBIT A - Bid Package Instructions

Name of Company: _____

Completed By: _____

Telephone: _____

Fax _____

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 26A

SUBMIT THIS PAGE

PROJECT:

Dan Cosgrove Animal Shelter
749 East Main Street
Branford, CT 06405

BID TO:

Enterprise Builders, Inc.
HAND DELIVERY
1019 Main Street, Branford, CT
5/17/2021 @ 1:30 PM

Signature: _____

Date: _____

SUBMIT THIS PAGE

Dan Cosgrove Animal Shelter
BID FORM – PACKAGE 26A

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 26A

Bid Package: ELECTRICAL

Furnish and install all labor and material to complete the ELECTRICAL.

A. BID PACKAGE 26A INCLUSIONS

1. The work included in this Bid Package is in accordance with the contract documents prepared by Joseph Sepot Architects (and consultants) for the project. Drawings and specifications issue date April 22nd, 2021.
2. No Allowances are to be included within bid package.
3. Prevailing wage rates per bid documents and specs.
4. **Please submit Bid Form 26A with proposal.**
5. Electrical demolition limited to cut, cap, make safe and drop to floor. Removals by Division 2.
6. Include access and equipment for own work.
7. Coring and firestopping for own work.
8. Supply and deliver sleeves for own work; install by division 3.
9. Provide, maintain and remove temporary power and lighting.
10. Provide power and conduit for electric strikes and card readers.
11. Furnish and install power and wiring for any MEP items.
12. Coordination of all electrical shutdowns prior to execution.
13. Supply and deliver access doors for own work; install by other.
14. Include shop drawings, coordination drawings and as-built drawings.
15. Include equipment start-up and testing.
16. Furnish and install all equipment and light fixtures per drawings, schedules and specs.
17. Furnish and install site electrical including but not limited to
 - i. Primary and secondary conduit
 - ii. Light poles
 - iii. Transformers
 - iv. Generators
 - v. Automatic Transfer Switches
18. Furnish and install new electrical service.
19. Furnish and install new electrical panels, circuits and breakers.
20. EV Charging Station Scope:
 - i. Provide circuits for EV charging stations as denoted per panel schedule.
 - ii. Furnish and install conduit as denoted on C-2.1.
 - iii. EV charging stations to be furnished and installed by Owner's vendor, direct.
 - iv. Concrete pads by BP02C.
21. Furnish and install new fire alarm system
22. Low voltage as per scope noted on general notes (see E202).
23. O&M Manuals.
24. Educational permit fee (\$0.26 per \$1,000)
25. Provide power and cable outlets for TV's as noted.
26. Plans and specifications complete, including but not limited to:
 - i. Division 00 through 01 Procurement & General Conditions
 - ii. 08305 – Access Doors
 - iii. 16010 ELECTRICAL SPECIAL CONDITIONS
 - iv. 16050 BASIC MATERIALS AND METHODS
 - v. 16055 OVERCURRENT PROTECTIVE DEVICE COORDINATION
 - vi. 16060 GROUNDING AND BONDING
 - vii. 16120 CONDUCTORS AND CABLES

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 26A

Bid Package: ELECTRICAL

- viii. 16130 RACEWAYS AND BOXES
- ix. 16140 WIRING DEVICES
- x. 16231 PACKAGED ENGINE GENERATORS
- xi. 16410 ENCLOSED SWITCHES & CIRCUIT BREAKERS
- xii. 16415 TRANSFER SWITCHES
- xiii. 16442 PANELBOARDS
- xiv. 16491 FUSES
- xv. 16721 FIRE ALARM
- xvi. Electrical Panel Schedules – E401
- xvii. Lighting Fixture Schedule – E001

Exclusions

- 1. HVAC control wiring.
- 2. Concrete pads.
- 3. Concrete pole bases.
- 4. Plywood backer boards.
- 5. Site concrete
- 6. Sitework
- 7. Earth moving
- 8. Landscaping
- 9. Installation of access doors
- 10. EV Chargers.

ACKNOWLEDGEMENTS

The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with Enterprise Builders, Inc., in the form included in the Bidding Documents, to perform and finish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Completion Time(s) indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

B. REPRESENTATIONS AND BASE BID

In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

BIDDER understands that additional responsibilities may be included in the Trade Contract for which he is submitting a Bid, and these responsibilities may include, but is not limited to, layout work, dimension verification, coordination of work with other Trade Contractors, daily site cleanup, etc.

Bid is made in compliance with the Bidding Documents, and specific reference is made, but not limited to, the following items contained in the Bidding Documents:

- BIDDER agrees that, if awarded a Contract for the Work indicated within this Bid Package, they agree to enter into an agreement with the CONTRACTOR by executing the subcontract Document (**NOTED as EXHIBIT B: SUBCONTRACT AGREEMENT**) - without modification.

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 26A

Bid Package: ELECTRICAL

- BIDDER agrees that it will furnish type(s) of insurance to the limits described (**NOTED as EXHIBIT C: INSURANCE REQUIREMENTS**) - without modification.
- BIDDER understands that time is of the essence for completion of the Work for its Trade Package; and acknowledges that completion of Work in accordance with the Project Schedule shall be required by the Contract Documents. The BIDDER understands that compliance with the Project Schedule is essential to the use and occupancy of the building by the OWNER. Furthermore, the BIDDER agrees that:
 - It has included in its Bid, all costs related to additional manpower, equipment, warehousing/storage, overtime, survey, wage increases, escalation of commodities, fuel costs and increases necessary to complete the Work in compliance with the Project Schedule;
 - It shall participate and cooperate in the development of the Project Schedule in order to meet requirements relative to overall Project completion.
 - It shall continuously monitor the Project Schedule to remain completely familiar with the timing, phasing and sequence of operations of the Work, and shall execute its Work accordingly.
- Failure to comply with the Project Schedule due to acts of the BIDDER (Trade Contractor) or Subcontractors may result in additional man-hours and/or overtime hours being required by the CONTRACTOR. Additional man-hours shall be required until compliance with the Project Schedule is reestablished. These additional man-hours and/or overtime hours shall not be eligible for compensation.
- Failure to re-establish compliance with the Project Schedule shall be sufficient reason for the CONTRACTOR to assign (portions of) the Trade Contract to another Trade Contractor. Work performed under this assignment may be performed on an overtime basis, if deemed necessary by the CONTRACTOR. Costs of Work performed under this assignment shall be deducted from the Contract Sum of the Agreement between the Owner and the Trade Contractor.
- BIDDER has visited the site, and is familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- BIDDER agrees that it shall be responsible for secure lockup of its own tools, materials, and equipment. The BIDDER acknowledges that the CONTRACTOR will not accept responsibility for alleged thefts.
- Bid is based upon the materials, equipment and systems required by the Bidding Documents, without exception.
- BIDDER submitting a Bid for more than one (1) Trade Package, does so with the understanding that acceptance in part or in whole of those Bid will be determined in the best interests of the OWNER and the Project.

C. GENERAL INCLUSIONS

1. Legal Notice / Invitation To Bid
2. Instructions to Bidders
3. Special Requirements (included in 01010)
4. Subcontract Agreement
5. General Conditions of the Construction Contract. (AIA Form A201)
6. Modifications to A201-2007 General Conditions of the Construction Contract
7. Labor and material costs are a fixed lump sum for the duration of the job
8. BIDS SHALL REMAIN VALID FOR A PERIOD OF 90 DAYS
9. Insurance – Enterprise Builders Inc., as additional insured
10. Lien Waivers
11. AIA Requisitions for payment are required
12. Project Administration will be handled through Procore online project management software
13. As-Built Drawings

EXHIBIT A - BID PACKAGE INSTRUCTIONS

Division: 26A

Bid Package: ELECTRICAL

14. Warranties, including manufacturer warranties
15. Operating & Maintenance Manuals
16. Job Meetings
17. Online certified payroll through LCP tracker
18. All applicable work described in Division 1 of the specification book.
19. The work described in the Bid Packages is not an all inclusive list. This work description is intended to give clarity to specific items and not limit the Bidders scope of work. Each Bid Package shall include all of the necessary cost to successfully complete the work in the given Bid Package.
20. The work to be provided in the Bid Package shall be in accordance with each and every bid document. The bidder is responsible for reviewing all of the documents to ensure that their submittal is complete and includes all necessary work to successfully complete the given bid package regardless of where it is appears.
21. Permits are required for all licensed trades.
22. The bidder shall include the costs for coring required for all work in the given Bid Package.
23. The bidder shall include the costs for expansion joints as required for all work in the given Bid Package.
24. The bidder shall include the costs for all hoisting, rigging, pumping, staging, equipment as required for all work in the given Bid Package.
25. The bidder shall include the costs for all survey and layout for their work in the given Bid Package.
26. The bidder shall include the costs to furnish, install, maintain, and remove all Safety and fall protection as required for all work in the given Bid Package.
27. Bidders shall include costs for mobilizations as required to meet construction schedule.
28. For all CHFA or DOH projects, bidders shall assume that liquidated damages of \$250 per calendar day are applicable and in force. Any per-day value provided in the construction documents will supersede this value.

ATTACHMENTS:

Attachment A. EXCLUSIONS (See Attached) If the Bidder is excluding any item(s) that is considered part of the Bid Package the Bidder shall complete this form and submit it with their Bid Package. The Bidder shall specifically list any item(s) that have been excluded from their Bid Package.

Attachment B. VALUE ENGINEERING (See Attached) If the bidder has identified areas in which alternate manufactures and/or means and methods may be the Bidder shall specifically list any item(s) on this attachment.



Contact:
Phone:
Commitment #:
 (MBE/WBE/DisBE/SBE)

SUBCONTRACT AGREEMENT

AGREEMENT

made as of the _____ day of _____ in the year **Two Thousand and**

BETWEEN THE CONTRACTOR: ENTERPRISE BUILDERS, INC., 46 Shepard Drive, Newington, CT 06111

AND THE SUBCONTRACTOR:

The Project: _____ - Job # _____

The Owner: _____

The Architect: _____

The Contractor and Subcontractor agree as set forth below.

ARTICLE 1 THE CONTRACT DOCUMENTS

- 1.1 The Contract Documents for this Subcontract consist of this Agreement and any Exhibits attached hereto, the Agreement between the Owner and the Contractor dated *TBD, the Conditions of the Contract between the Owner and Contractor (General, Supplementary and other Conditions), the Drawings, the Specifications, all Addenda issued prior to and all Modifications issued after execution of the Agreement between the Owner and Contractor and agreed upon by the parties to this Subcontract. These form the Subcontract, and are fully a part of the Subcontract as if attached to this Agreement or repeated herein. The Subcontractor acknowledges that he has received, reviewed and understands the Contract Documents. This Subcontract contains the entire agreement between the parties hereto with respect to the matters covered herein. No other agreements, representations, warranties, or other matters, oral or written, shall be deemed to bind the parties hereto.
- 1.2 The Subcontractor shall be bound to the Contractor by the terms of this Subcontract and, to the extent that provisions of the Contract Documents between the Owner and Contractor apply to the Work of the Subcontractor as defined in Article 3 of this Subcontract, the Subcontractor shall assume toward the Contractor all the obligations and responsibilities which the Contractor, by those Documents, assumes toward the Owner and the Architect.
- 1.3 Copies of the above Documents, which are applicable to the work under this Subcontract, shall be furnished to the Subcontractor upon his request. An enumeration of the applicable Contract Documents appears in Article 12.

ARTICLE 2 THE CONTRACT SUM

It is the intent of this Contract that this Subcontractor shall furnish any and all material and/or labor to produce the work of this trade complete in every respect and detail with all items furnished necessary to do so even though not specifically mentioned in the wording of this Contract and other Documents. All and everything complete to the satisfaction of the Owner and/or his authorized representative is to be provided for the Lump Sum, Alternate Price(s) and Unit Price(s) as listed below:

<u>Cost Code(s)</u> <i>(List)</i>	<u>Amount</u> \$	Trade Name
Total:	\$	<i>(Also - Write out in dollars)</i>

***This contract may be subject to Amendments until the contract with the Owner of the project is executed.**

Affirmative Action / Equal Opportunity Employer

46 Shepard Drive
 Newington, CT 06111
 Tel. (860) 466-5188 · Fax (860) 466-4119
www.enterbuilders.com

**ARTICLE 3
THE WORK**

3.1 This Subcontractor shall provide all labor, material, tools and equipment required by the Contract Documents for the completion of:

DIVISION: (& Description)

- Per plans and specs in its entirety (Refer to Exhibit B – Enumeration of Documents)
- Including but not limited to the following:

**ARTICLE 4
TIME OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

TIME IS OF THE ESSENCE. It is the Subcontractor's responsibility to furnish the necessary labor and/or material to perform the Work to comply with the job schedule, and to complete the work sufficiently in advance of dependent phases of the Work so as not to create any delay. Should the Subcontractor fall behind the schedule, he will take all necessary measures, such as supplying additional shifts, overtime work, and additional men and equipment, to bring the Work within the allotted time of the schedule. All such measures, including legal fees, shall be strictly at the Subcontractor's own expense.

In the event that the Contractor sends written notice to the Subcontractor that the Subcontractor has failed to bring the Work within the allotted time of the schedule, and in the further event that the Subcontractor does not bring the Work within the allotted time schedule, within 24 hours after the receipt of such written notice, the Contractor may, at his option undertake such actions as he deems are necessary to maintain the schedule, including the exercise of any rights and remedies as provided in Article 10, Paragraph 9, of this Subcontract. No extensions or variations in the schedule will be permitted without the Contractor's express written consent.

**ARTICLE 5
PROGRESS PAYMENTS**

The Contractor shall pay the Subcontractor monthly Progress Payments for the performance of the work. The Request for Payment must be submitted on the AIA Form G702. If an application for Progress Payment is not received by the Contractor by the 25th of the month for which the payment is being requested, said application will not be processed until the following month. The Contractor shall make payment to the Subcontractor within 15 days after receipt of the Owner's payment. Retainage of 5% will be withheld from each payment. Subcontractor expressly agrees that payment by the Owner to the Contractor for any work performed by the Subcontractor is a condition precedent to any payment by the Contractor to the Subcontractor and that the Contractor is under no obligation to make progress payments to the Subcontractor as provided in this Article 5 until and unless the Contractor has been paid by the Owner. Subcontractor further agrees that the liability of the surety on Contractor's payment bond, if any, for payment to the Subcontractor is subject to the same conditions precedent as are applicable to the Contractor's liability for payment to the Subcontractor.

If the Contract Documents allow partial payments for stored materials, partial payments shall also be due Subcontractor in the amount of 90% of stored materials. Subcontractor shall submit to Contractor a Certificate of Insurance and a Bill of Lading for stored materials before payment will be made.

Prior to the start of the Subcontractor's work, Subcontractor shall submit a breakdown of the total Subcontract price, including but not limited to: Labor, Material, Safety, Clean Up and Special Conditions. If the Work involves renovation services (i.e., services involving the making of permanent improvements or betterments to increase the value of, and appreciably prolong the life of an existing building or structure), Subcontractor's price breakdown shall separately state all charges associated with such renovation services. If the Work involves not only renovation services, but also new construction services (i.e., services involving the construction of new buildings or structures or new additions to existing buildings or structures), Subcontractor's price breakdown shall separately state all charges associated with such new construction services, as well as all charges associated with renovation services. In the event Contractor disapproves said breakdown, Contractor shall establish a reasonable breakdown, which shall serve as the basis for partial payments. No payment shall be required to be made which will reduce the contract balance below the sum which, in the opinion of the Contractor will be adequate to fully cover the cost of completing the work and the cost of corrective work due to the Subcontractor's negligent act, error, or omission.

The Subcontractor shall pay for all materials and labor used in, or in connection with, the performance of the Subcontract through the period covered by previous payments received from the Contractor, and shall furnish satisfactory evidence (partial waivers of lien) to verify payments when applying for his next Progress Payment. No progress payment will be due until Subcontractor has provided all documentation, including but not limited to partial waivers of lien, required under this contract. No payment shall be construed to be an acceptance of defective work or improper materials.

The Contractor may deduct from any amount due or to become due to the Subcontractor a sum equal to any indebtedness owed by the Subcontractor for labor, material, or equipment furnished on the project, or any other obligations of the Subcontractor for which the Contractor may be liable. In the event any amount is due from the Subcontractor resulting from any breach of this Subcontract, the Contractor shall have the right to retain out of and deduct from any amount due or to become due to the Subcontractor a sum sufficient to completely protect the Contractor from any and all loss, damage or expense therefrom, until the Subcontractor has remedied the problem to the satisfaction of the Contractor.

**ARTICLE 6
FINAL PAYMENT**

The Contractor shall make final payment to the Subcontractor within ten days of receipt of final payment from the Owner. Subcontractor expressly agrees that payment by the Owner to the Contractor for any work performed by the Subcontractor is a condition precedent to final payment by the Contractor to the Subcontractor and that the Contractor is under no obligation to make final payment to the Subcontractor as provided in this Article 6 until and unless the Contractor has received final payment from the Owner. Subcontractor further agrees that the liability on the Contractor's payment bond, if any, for payment to the Subcontractor is subject to the same conditions precedent as are applicable to the Contractor's liability for final payment to the Subcontractor. The Subcontractor agrees to furnish a final waiver of lien, warranties, guarantees, affidavits, or other Documents required by the Owner or Contractor before final payment is due or to become due. The acceptance of final payment by the Subcontractor shall be a release in full of all claims of the Subcontractor arising under this Subcontract.

**ARTICLE 7
PERFORMANCE AND PAYMENT BONDS**

If required by Owner or Contractor, the premium for said Bond will be paid by the Contractor at cost, without markup or retainage, within ten days of delivery of billing with backup. If a Material Bond is required for payment of materials stored on site, the cost of said Bond will be paid by the Subcontractor.

**ARTICLE 8
EQUAL EMPLOYMENT OPPORTUNITY**

The Subcontractor shall comply with all relevant portions of Executive Order 11246 as amended, Section 503 of The Rehabilitation Act of 1973, as amended, The Vietnam Readjustment Act of 1974, as amended, (38 U.S.C. 4212) and their implementing regulations at 41 CFR Chapter 60.

During performance of this agreement, the Subcontractor agrees not to discriminate against any employee or applicant for employment because of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, mental retardation, learning disability or physical disability. The Subcontractor will take affirmative action to insure that applicants are employed without regard to their race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, mental retardation, learning disability or physical disability, including, but not limited to, blindness, except where any of the above is a bona fide occupational qualification or need. The Subcontractor will comply with all provisions of Executive Order Number No. 11246 of September 24, 1965, including all amendments, updates, and modifications to this Executive Order, and relevant orders of the Secretary of Labor.

The EEO Certificate of Assurance (per Exhibit A) is attached hereto and incorporated in this Agreement.

**ARTICLE 9
INSURANCE**

9.1 Prior to starting Work the Subcontractor shall purchase and maintain in force at all times during the performance hereof, at his own expense, the following types of coverage and limits of liability, and such other insurance, to the extent required by the Contract Documents for the Subcontractor's Work. Insurance shall be provided with companies acceptable to the Contractor.

Commercial General Liability (CGL) with limits of insurance of not less than \$1,000,000 each occurrence and \$2,000,000 Annual Aggregate.

- a. If the CGL coverage contains a General Aggregate Limit, such General Aggregate shall apply separately to each project.
- b. CGL coverage shall be written on ISO Occurrence form CG 00 01 1093 or a substitute form providing equivalent coverage and shall cover liability arising from premises, operations, independent contractors, products-completed operations and personal and advertising injury.
- c. Contractor, Owner and all other parties required of the General Contractor, shall be included as insureds on the CGL using ISO Additional Insured Endorsement CG 20 10 11 85 or (CG 2010 (10/93) and CG 20 37 (10/01)) or (CG2033 (10/01) and CG2037 (10/01)) or an endorsement providing equivalent coverage to the additional insureds. This insurance for the additional insureds shall be as broad as the coverage provided for the named insured subcontractor. It shall apply as Primary and non-contributing Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured. An additional insured endorsement shall be submitted as evidence of additional insured coverage requested herein is provided.
- d. Subcontractor CGL coverage shall have no exclusions for residential work.
- e. Subcontractor shall maintain CGL coverage for itself and all additional insureds for the duration of the project and maintain Completed Operations coverage for itself and each additional insured for at least five (5) years after completion of the work.

Automobile Liability

- a. Business Auto Liability with limits of at least \$1,000,000 each accident.
- b. Business Auto coverage must include coverage for liability arising out of all owned, leased, hired and non-owned automobiles.

- c. General Contractor, Owner and all other parties required of the General Contractor, shall be included as insureds on the auto policy.

Commercial Umbrella

- a. Umbrella limits must be at least \$5,000,000.
- b. Umbrella coverage must include as insureds all entities that are additional insureds on the CGL.
- c. Umbrella coverage for such additional insureds shall apply as primary before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured other than the CGL, Auto Liability and Employers Liability coverages maintained by the Subcontractor.
- d. Umbrella coverage shall have no exclusions for residential work.

Workers Compensation and Employers Liability

- a. Employers Liability Insurance limits of at least \$500,000 each accident, \$500,000 for bodily injury by accident and \$500,000 each employee for injury by disease.
- b. Where applicable, US Longshore and Harborworkers Compensation Act Endorsement shall be attached to the policy.
- c. Where applicable, the Maritime Coverage Endorsement shall be attached to the policy.

Contractors Professional & Pollution Liability (if applicable)

- a. \$1,000,000 Each Occurrence
- b. \$1,000,000 For All Occurrences

Waiver of Subrogation

Subcontractor waives all rights against Contractor, Owner and Architect and their agents, officers, directors and employees for recovery of damages to the extent these damages are covered by commercial general liability, commercial umbrella liability, business auto liability or workers compensation and employers liability insurance maintained per requirements stated above.

Attached to each certificate of insurance shall be a copy of the Additional Insured Endorsement that is part of the Subcontractor's Commercial General Liability Policy, as well as the Waiver of Subrogation Endorsement.

All policies shall name Enterprise Builders, Inc. (Contractor), enter owner's name (Owner), their Affiliates and all other parties as required by contract as additional insureds on a Primary and Non-Contributing basis. Such insurance policies shall include an endorsement providing that the "underwriters waive their rights of subrogation against the named insureds."

The foregoing policies shall contain a provision that coverages afforded under the policies will not be cancelled or not renewed until at least sixty (60) days prior written notice has been given to the Contractor. Certificates of Insurance acceptable to the Contractor shall be filed with the Contractor prior to the commencement of work. Certificates will state that sixty (60) days notice of cancellation or non-renewal is required and will delete the words "endeavor to" from the cancellation block. All policies shall be endorsed to reflect the insurance company's obligation to notify the certificate holder in the event of cancellation or non-renewal.

**ARTICLE 10
GENERAL CONDITIONS**

1. *Temporary Facilities and Services:*

Space for storage sheds, trailers, and equipment will be assigned by the Contractor if on-site space permits, and all items not stored in allocated space will be moved at the Subcontractor's expense. Material stored on-site which must be relocated due to job progress and limited site facilities will be relocated at Subcontractor's expense. The Subcontractor agrees that the Contractor's equipment will be available to the Subcontractor only at the Contractor's discretion and on mutually satisfactory terms.

The Subcontractor will furnish (in addition to that required by the Contract Documents) the following temporary facilities and services required to perform the Work: In accordance with the Contract Documents.

2. *Cleanup:*

The Subcontractor shall, at his own cost and expense, keep the premises free at all times from all waste materials, packaging materials and other rubbish accumulated in connection with the execution of the Work. If the Subcontractor fails to perform the cleanup work to the satisfaction of the Contractor, within 48 hours after receipt of written notice to do so, the Contractor may perform such cleanup work and charge all costs to the Subcontractor.

3. *Working Conditions:*

Operating procedures for this project will be established by the Contractor's representative. The Subcontractor will be expected to comply with these procedures. The Subcontractor agrees to employ no person whose employment on or in connection with the Subcontract may be objectionable to the Contractor and to discharge any such person when objected to by the Contractor.

4. *Safety:*

The Subcontractor shall comply with the requirements of the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1969, including all standards and regulations which have been promulgated by the Governmental Authorities which administer such Acts and said requirements, standards and regulations are incorporated herein by reference. The Subcontractor shall comply with said regulations, requirements and standards and require and be directly responsible for compliance therewith on the part of his agents, employees, material men and Subcontractors; and shall directly receive and be responsible for all citations, assessments, fines or penalties which may be incurred by reason of his agents, employees, material men or Subcontractors failing to so comply. The Subcontractor shall take all reasonable safety precautions with respect to the Work, shall comply with all safety measures initiated by the Contractor and with all applicable laws, ordinances, rules, regulations and orders of any public authority for the safety or property in accordance with the requirements of the Contract Documents.

The Subcontractor must adhere to Enterprise Builders, Inc.'s Safety Rules and Regulations and all provisions of The Federal Hazard Communications Standard 1926.59 (per Exhibit "A"). **The Subcontractor is required to provide Enterprise Builders, Inc. with copies of its HazCom Program, Chemical Information List (s) and those MSDS's for products utilized on this project.**

5. *Coordination:*

- a. The Subcontractor agrees to schedule, perform, and coordinate the Work with that of the Contractor and other Subcontractors to the best interest of the project as a whole. The Subcontractor shall participate in the preparation of coordination drawings in areas of congestion as required by the Contractor, specifically noting and advising the Contractor of any conflict or interference with the work of others. The Subcontractor shall furnish periodic progress reports of the Work as required by the Contractor, including the progress of materials or equipment under the Subcontract that may be in the course of preparation or manufacture. In performing the Work, the Subcontractor shall undertake all precautions necessary to protect properly the finished work of other trades from damage caused by his operations, directly or indirectly.
- b. The Subcontractor agrees that he has included in his price for the various items of work under this Contract the additional cost of doing the work under this Contract because of the fact that he does not have an exclusive site for the Work, and that he will make no claim for additional costs because of interferences of other contractors, utility work and similar interferences and the necessity or desirability of opening certain portions of the Project to traffic, delivery of materials, installation of utilities and roads and occupancy before the entire work is completed.

6. *Change Orders*

The Contractor reserves the right to make changes (additions or deletions) in the scope of Work covered in Article 3 of this Subcontract Agreement. The Subcontractor shall furnish to the Contractor written proposals for such changes; if the changes cause an increase or decrease in the Subcontract amount, the Contractor shall issue a proper change order.

7. *Compliance with Laws:*

The Subcontractor shall give all notices and comply with all laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the Work under this Subcontract. The Subcontractor shall secure and pay for all permits, fees, and licenses necessary for the execution of the Work described in the Contract Documents as applicable to this Subcontract. The Subcontractor shall comply with federal, state and local tax laws and social security, unemployment compensation and workers' compensation acts insofar as applicable to the performance of this Subcontract.

In the event the Project is subject to the provisions of Conn. Gen. Stat. Section 31-53 regarding the payment of prevailing wages, or the Federal Davis-Bacon Act, 40 U.S.C. Section 276a (collectively "prevailing wage laws"), Subcontractor agrees that it will pay qualifying employees the prevailing wage established by the Secretary of Labor. The Contractor also agrees to provide for the payment of prevailing wages by its sub-subcontractors. Subcontractor will for itself and its sub-subcontractors submit whatever documentation Contractor might require including certified payrolls to demonstrate compliance with all applicable prevailing wage laws. Subcontractor agrees to indemnify Contractor from any and all losses, liabilities, penalties or assessments in the event that the administrative agency governing the administration of the prevailing wage law cites Subcontractor or its sub-subcontractors for prevailing wage violations. Contractor shall also be permitted to withhold from any payments due to Subcontractor under this Subcontract, or any other contractual arrangements between the parties, amounts sufficient to protect itself from loss in the event that Contractor has a reasonable basis to suspect that Subcontractor or its sub-subcontractors are not complying with the applicable prevailing wage law.

8. *Liability for Loss, Damage or Delay:*

The Contractor shall not be responsible to the Subcontractor for any loss, damage or delay of any type or nature caused by the Owner or any other subcontractor or material man other than for such amounts as the Owner or such other subcontractor or material man shall be liable to and shall pay to the Contractor.

9. *Termination of Work:*

The Subcontractor shall at all time supply a sufficient number of skilled workers to perform the work covered by this Subcontract with promptness and diligence. Should the Subcontractor, at any time, refuse or neglect to supply sufficient skilled workmen or material of the proper quality or quantity, or fail in any respect to prosecute the work with promptness and diligence, or fail to perform the work in accordance to Contractor's schedules, whether original or revised, or fail in the

performance of any of the conditions on his part herein contained, or if he should make a general assignment for the benefit of his creditors, or if a voluntary petition in bankruptcy is filed, or if he shall be adjudged a bankrupt, or if a receiver should be appointed on account of his insolvency or should any workers performing work covered by this Subcontract engage in a strike or other work stoppage or cease to work due to picketing or a labor dispute of any kind, Contractor may, at its option and without prejudice to any other remedies it may have, after 24 hours written notice to Subcontractor, provide any such labor and deduct the cost thereof from any monies then due or thereafter to become due Subcontractor.

Further, Contractor may at its option, without prejudice to any other remedies it may have, after 24 hours notice to subcontractor, terminate the employment of Subcontractor for the work under this Subcontract, and shall have the right to enter upon the premises and take possession for the purpose of completing the work hereunder of all Subcontractor's materials, tools and equipment thereon and to finish the work either with its own employees or other Subcontractors; and in case of such termination of the employment by Contractor, Subcontractor shall not be entitled to receive any further payments under the Subcontract or otherwise, but shall nevertheless remain liable for any damages which Contractor incurs. If the expenses incurred by Contractor in completing the work shall exceed the unpaid balance due Subcontractor, Subcontractor shall pay the difference to Contractor together with any other damages incurred by Contractor as a result of the Subcontractor's default. Contractor shall have a lien upon all materials, tools and appliances taken possession of, to secure the payment thereof.

10. *Indemnification:*

To the fullest extent permitted by law, the Subcontractor shall indemnify, and hold harmless, and defend the Owner, Contractor, Architect, Architect's consultants, and the agents and employees of any of them from and against all injuries, claims, damages, losses and expenses, including but not limited to attorney's fees, directly or indirectly arising out of or resulting from performance of the Subcontractor's Work under this Subcontract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury or destruction of tangible property (other than the Work itself), but only if the claim, damage, loss or expense is caused by, connected with, arising out of or resulting from an act or omission of the Subcontractor, the Subcontractor's sub-subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable. The Subcontractor shall not be required by this agreement to indemnify a party for that portion of any loss that is directly attributable to the negligence of the party to whom indemnification is owed, except to the extent such indemnification is permitted by law.

Such obligations shall not be construed to negate, abridge, or otherwise reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this section.

To the fullest extent permitted by law, the Subcontractor agrees to assume the defense of the Owner, the Contractor, the Architect, the Architect's consultants and the agents and employees of any of them, in any claim, proceeding, lawsuit, and/or litigation arising out of any accident, incident, or occurrence that is caused by, connect with, arising out of, or resulting from the performance of the Subcontractor's work under this contract.

The Subcontractor agrees that the obligation to defend commences when a claim is made against the Owner, Contractor, Architect, Architect's consultants, and/or the agents and employees of any of them, even if the Subcontractor disputes its obligation to indemnify and hold harmless. The party being defended shall have the right to choose its own counsel. The Subcontractor agrees to pay for defense of the Owner, Contractor, Architect, Architect's consultants, and the agents and employees of any of them, with counsel chosen by the party to be defended, upon demand.

The Subcontractor agrees to be bound to the Contractor by the terms and conditions of the Contractor's agreement with the Owner, a copy of said agreement being available for inspection at the office of the Contractor. The Subcontractor further agrees that all conditions and requirements imposed, or to be imposed, upon the Contractor by its contract with the Owner shall be performed by the Subcontractor insofar as applicable to the work under the subcontract, and the Subcontractor hereby assumes toward the Contractor all obligations and responsibilities that the Contractor, by contract, has assumed or will assume toward the Owner with respect to said work.

11. *Liquidated Damages:*

Special attention is directed to the time of completion of this project. Pursuant to the Contract between the Owner and Contractor, the project is to be substantially completed by _____. Liquidated damages in the amount of \$ ___ per calendar day are stipulated in the Contract to be assessed in the event the project is not completed within the approved, adjusted Contract time. In the event the General Contractor is assessed for such damages, these damages shall be charged to and paid for by the Subcontractor directly responsible for such delay, as determined by the General Contractor. It is Subcontractor's responsibility to progress the work pursuant to Article 4 and the Contractor's job schedule.

12. *Guaranty and Warranty:*

The Subcontractor warrants that all materials and equipment furnished and incorporated by him in the Work shall be new unless otherwise specified in writing, and that, at the time of the completion of the Work under this Subcontract and for a period of one (1) year thereafter (refer to Specifications for extended guaranty/warranty), all materials and workmanship incorporated in the Work under the Subcontract including, but not limited to, installation, equipment, component parts and manufactured items, shall be of good quality, free from faults and defects and in conformance with the Contract Documents. In the event the Subcontractor breaches any of the foregoing warranties, he shall repair or replace any defects complete with all labor costs and costs of repairing other work damaged in the replacement at no expense to the Contractor, to be performed

within thirty (30) days after receiving written notice from the Contractor. The warranty provided in this paragraph shall be in addition to and not in limitation of any other warranty or remedy required or implied by law or by the Contract Documents.

13. *Responsibility in Event of Dispute*

The pendency of any dispute arising under or in any way relating to the Subcontract shall not relieve the Subcontractor of the duty to proceed diligently with the Work to be performed by him under the Subcontract, unless the Contractor shall have terminated the Subcontractor's right to proceed.

14. *Shop Drawings:*

The Subcontractor shall prepare and submit to the Contractor such shop drawings and samples as may be necessary to describe completely the details and construction of the Work. Such submittal shall include a draft Requisition with a minimum of the following break downs: Labor, Material, Safety, Clean Up and Special Conditions. Failure to include the draft Requisition with break down will jeopardize payment. Approval of such shop drawings and samples by the Contractor or the Owner or its representative shall not relieve the Subcontractor of his obligation to perform the Work in strict accordance with the plans, specifications and other Contract Documents, nor of his responsibility for the proper matching and fitting of the Work with contiguous work.

15. *Owner Approval of Subcontract:*

If the principal contract requires that subcontract agreement shall be approved by the Owner, this Subcontract Agreement shall become valid only upon such approval.

16. *Non-Assignability:*

The Subcontractor shall not assign the Subcontract or any amounts due or to become due thereunder without the written consent of the Contractor. Nor shall the Subcontractor subcontract any portion of the Work under the Subcontract without written consent of the Contractor.

17. *Applicable Law:*

This Subcontract shall be governed by and construed in accordance with the laws of the State of Connecticut.

18. *Changes and Claims:*

a. Contractor may, at any time, unilaterally or by agreement with Subcontractor, and without notice to the sureties, make changes in the work covered by this Subcontract. Any unilateral order, or agreement, under this Article 18.a. shall be in writing. Subcontractor shall perform the work as changed without delay, provided Subcontractor has received a written order from Contractor to proceed with the changed work, unless an emergency requires Subcontractor to proceed without a written order. In the event Contractor and Subcontractor cannot agree upon the addition or deletion to the Subcontract price or time caused by such change, the Subcontractor shall proceed with the work under protest and the value of the work will be determined pursuant to paragraph 18.b. or 18.c., as appropriate. Any time slips or other similar documents signed in the field by Contractor's personnel shall only be evidence of the quantity of work performed and shall not constitute an agreement that Subcontractor is entitled to payment for the work performed.

b. Subcontractor shall submit in writing to Contractor all claims for adjustment in the Subcontract price or schedule for which the Owner is liable in the manner provided in the Contract Documents for like claims by Contractor against Owner. Such claims must be submitted by Subcontractor to Contractor at least three days prior to the time Contractor is required by the Contract Documents to submit claims to Owner, otherwise such claims shall be waived. Contractor shall process such claims according to the provisions of the Contract Documents and Contractor's liability to Subcontractor for such claims is limited to any adjustment, which shall be made by Owner to Contractor's contract on account of Subcontractor's claim.

c. Subcontractor shall submit in writing to Contractor all claims not included in paragraph 18.b. within five days of the beginning of the event for which claim is made; otherwise such claims will be waived. All unresolved claims shall be resolved in a court of competent jurisdiction.

d. Adjustments in the Subcontract price or Subcontract time, if any, resulting from changes shall be set forth in a Subcontract Change Order. Subcontractor shall receive a mark-up of 10% for overhead and 5% for profit on the direct costs of materials and labor associated with any change, provided such costs are agreed to by Contractor. The aggregate amount of all markups for overhead and profit, regardless of the number of tiers of subcontractors, shall not exceed the overhead and profit stated above.

19. Any failure by Contractor to enforce any of the provisions of this Subcontract shall not be deemed as a waiver by Contractor of any of its rights under this Subcontract.

20. *Taxes:*

Except as otherwise provided by the Contract Documents, Subcontractor agrees to pay and comply with and hold Owner and Contractor harmless against the payment of all contributions, taxes or premiums which may be payable by it under Federal, state or local laws arising out of the performance of this Subcontract, and all sales, use or other taxes of whatever nature levied

or assessed against Owner or Contractor arising out of this Subcontract, including any interest or penalties. Subcontractor shall be responsible for calculating and remitting all sales taxes due, including without limitation the gross receipts tax, to the Department of Revenue Services of the State of Connecticut on all goods, services and overhead and profit which are subject to sales tax and are associated with the Work performed by Subcontractor, its agents, or employees, and all sub-subcontractors. Subcontractor shall indemnify, defend and hold harmless Contractor (including its affiliates, parents and subsidiaries), Owner and Architect, and all of their agents and employees from and against all claims, damages, loss and expense, including but not limited to, attorney's fees, arising from the failure of Subcontractor, its agents, or suppliers, and all sub-subcontractors, to comply in this respect. In order to satisfy this requirement, ALL invoices submitted to Enterprise Builders, Inc MUST include one of the following options: 1) Invoice breakdown of Material (with Sales Tax included), Services provided and Sales Tax on the service provided portion. 2) Invoice to Include "SALES TAX INCLUDED". Non-compliance with this request may delay payment of future invoices.

21. *Protection from Water Intrusion:*

- a. Subcontractor's Obligation to Sequence, Coordinate, Protect Work. The subcontractor's obligation hereunder to sequence and coordinate its work with the work of other contractors includes sequencing and coordinating its work to protect the work of other contractors and the project's interior from weather damage and water intrusion. The Subcontractor's obligation hereunder to protect the work includes protecting its own work and materials as well as the work and materials of other contractors and the project's interior from weather damage and water intrusion.
- b. Responsibility for Water Intrusion. In the event that water intrusion occurs from weather or any other cause due to Subcontractor's failure to carry out its obligations in paragraph a., Subcontractor shall be responsible for the cost to remedy all damages caused thereby, including, but not limited to testing and remediation of mold and toxic substances before and after remediation occurs.
- c. Agreement to Indemnify. To the fullest extent permitted by law, Subcontractor agrees to defend, indemnify and hold harmless the General Contractor (its affiliates, parents, and subsidiaries) and the owner from and against all claims, demands, liabilities, interest, losses, damages, fines, penalties, attorney's fees, costs, and expenses of whatsoever kind or nature, including property damage and personal injury to any and all persons relating to or arising out of the water intrusion.

ARTICLE 11 SETTLEMENT OF DISPUTES

In case of any dispute between Contractor and Subcontractor, due to any action/inaction by Owner or involving the Contract Documents, Subcontractor agrees to be bound to Contractor to the same extent that Contractor is bound to Owner by the terms of the Contract Documents, or by any and all preliminary and final decisions or determinations made thereunder by the party, board or court so authorized in the Contract Documents or by law, whether or not Subcontractor is a party to any such proceedings. In case of such dispute, Subcontractor will comply with all provisions of the Contract Documents allowing a reasonable time for Contractor to analyze and forward to Owner any required communications or documentation. Contractor will, at its option (1) present to Owner, in Contractor's name, or (2) authorize Subcontractor to present to Owner, in Contractor's name, all of Subcontractor's claims and answer Owner's claims involving Subcontractor's work, whenever Contractor is permitted to do so by the terms of the Contract Documents. If such dispute is prosecuted or defended by Contractor, Subcontractor agrees to furnish all documents, statements, witnesses, and other information required, and to pay or reimburse Contractor for all costs incurred in connection therewith. The Subcontract price shall be adjusted by Subcontractor's allocable share determined in accordance with Article 10, Item 18 hereof.

Notwithstanding any other provision of this Subcontract (including without limitation Article 1) or the Contract Documents to the contrary, no dispute or claim of any nature arising out of or relating to this Subcontract will be subject to arbitration.

ARTICLE 12 MISCELLANEOUS PROVISIONS

- 12.1 Terms used in this Agreement, which are defined in the Conditions of the Contract, shall have the meanings designated in those Conditions.
- 12.2 The Contract Documents, which constitute the entire Agreement between the Owner and the Contractor, are listed in Article 1, and the documents, which are applicable to this Subcontract, except for Addenda and Modifications issued after execution of this Subcontract, are enumerated as follows:

Project Manual: Refer to Exhibit B – Enumeration of Documents

Drawings: Refer to Exhibit B – Enumeration of Documents

Addendum: Refer to Exhibit B – Enumeration of Documents

ARTICLE 13 MECHANICS' LIENS OR CLAIMS

If the Subcontractor, laborer, materialman or supplier of the Subcontractor or any other person directly or indirectly acting for, through or under it or any of them files or maintains a lien or claim, whether a mechanics' lien, an attested account, a claim under a payment bond applicable to the work or otherwise, against the Project or Premises or any part thereof or any interests therein or any improvements

thereon or against any monies due or to become due from the Owner and/or General Contractor or Construction Manager to Contractor or from Contractor to the Subcontractor, for or on account of any work, labor, services, materials, supplies, equipment or other items performed or furnished for or in connection with the Work or under any change order or supplemental agreement for extra or additional work in connection with the Project, the Subcontractor agrees to cause such liens and claims to be satisfied, removed or discharged at its own expense by bond, payment or otherwise within ten (10) days from the date of the filing thereof, and upon its failure to do so Contractor shall have the right, in addition to all other rights and remedies provided under this Agreement and the other Contract Documents or by law, to cause such liens or claims to be satisfied, removed or discharged by whatever means Contractor chooses, at the entire cost and expense of the Subcontractor (such cost and expense to include legal fees and disbursements). The Subcontractor agrees, to the fullest extent allowed by law, to indemnify, protect and save harmless Contractor and Owner and/or General Contractor or Construction Manager from and against any and all such liens and claims and actions brought or judgments tendered thereon, and from and against any and all loss, damages, liability, costs and expenses, including attorneys' fees and disbursements, which Contractor and/or the Owner and/or General Contractor or Construction Manager may sustain or incur in connection therewith.

**ARTICLE 14
SPECIAL PROVISIONS**

1. **HARMONY CLAUSE:** All work including site activities shall not be discontinued to any labor agreements, disputes or informational pickets. If work is discontinued for any reason longer than 24 hours, it will be performed by others and all costs charged to the Subcontractor for payment.

2. **NON-RESIDENT CONTRACTORS:**
 - a. Non-Resident CT Subcontractors must provide a "Non Resident Contractor Certificate of Compliance" issued by the State of CT Department of Revenue Services.
 - b. The "Non Resident Contractor Certificate of Compliance" must be submitted to EBI prior to issuance of any payments by EBI to Subcontractor.
 - c. Attached as an exhibit a "Sample Non Resident Contractor Certificate of Compliance."

3. **EXHIBITS:** The following exhibits are part of this Agreement:
 Exhibit "A" – Standard Subcontractor Policies
 Exhibit "B" – Enumeration of Contract Documents (Plans, Specifications)
 Exhibit "C" – Tax Exempt Certificate
 Exhibit "D" – Critical Milestone Schedule
 Exhibit "E" – EBI Accounting Requirements / Forms
 Exhibit "F" – Company Contact Directory
 Exhibit "G" – Subcontractor's Proposal

IN WITNESS WHEREOF, the Contractor and Subcontractor have executed this Subcontract Agreement.

IN THE PRESENCE OF:

ENTERPRISE BUILDERS, INC.

BY: _____

Keith Czarnecki

TITLE: _____

Principal

DATE: _____

IN THE PRESENCE OF:

BY: _____

TITLE: _____

DATE: _____

Connecticut Subcontractor's License No. _____

Connecticut State Sales Tax Registration No. _____

Connecticut State Unemployment Ins. No. _____

Connecticut Office Address: _____

REMOVE after inserting typist initials ()



PROJECT NAME
CITY, STATE
EBI Job #

ENTERPRISE BUILDERS' STANDARD SUBCONTRACTOR POLICIES

The attached information should be distributed to your Project Manager and Accounting Department as appropriate. These requirements are part of your Contract.

- I. GENERAL INFORMATION
- II. ACCOUNTING AND ADMINISTRATION
- III. EMPLOYEE SAFETY RULES
- IV. SCHEDULE REQUIREMENTS
- V. SHOP DRAWINGS AND SUBMISSIONS

I. GENERAL INFORMATION

1. Enterprise Builders' Project Personnel

Project Manager:

Project Superintendent:

2. Enterprise Builders' Home Office Address

All correspondence, drawings, submittals, etc. Must be sent to the Project Manager at the home office:

Enterprise Builders, Inc. Phone: (860) 466-5188

46 Shepard Drive Fax: (860) 466-4119

Newington, CT 06111

3. Enterprise Builders' Project Address:

4. On-Site Coordination

a. Work Hours

Work hours shall be from 7:00 am to 3:30 p.m. Monday through Friday. If a Subcontractor must work on a weekend due to failure to perform during the work week, he will be obligated to absorb Enterprise Builders' cost. If work hours are scheduled for Saturday, the hours will be from 8:00 a.m. to 4:30 p.m. If work is required before 8:00 am, you must obtain Enterprise Builders, Inc. (EBI) approval.

b. Contractor Use of Premises

Limit use of premises for work and for construction operations, to allow for Owner occupancy. Coordinate use of premises under direction of Owner and General Contractor.

c. Owner Occupancy

Owner will occupy sections of the premises during entire period of construction for the conduct of his normal operations. Cooperate with the Owner to minimize conflict and to facilitate Owner's operations.

d. On-Site Storage

All on-site storage and job trailers require a Temporary Town Permit on file with the Town prior to the trailer's arrival on site. On-site storage area is limited and as assigned by EBI. All other material must be stored off-site and scheduled for delivery as needed. Protection of stored material is Subcontractor's responsibility. EBI assumes no Liability for Subcontractor's material.

e. Deliveries

Deliveries must be scheduled with EBI with a minimum of 24 hours' notice given to the Project Superintendent. All deliveries are to be marked on the delivery calendar posted in EBI's Job Trailer. (Delivery with tractor-trailer trucks is not advisable due to site conditions.)

f. Hoisting

Hoisting, work platforms, scaffolding, etc., including cost, will be the responsibility of the Subcontractor. No scaffolds, work platforms, hoisting, etc., will be provided by EBI.

g. Unloading

Responsibility of unloading, and the cost thereof, will be by the Subcontractor. Unscheduled deliveries will be turned away if the Subcontractor's representative is not available to unload, or unloaded by EBI and backcharged to the Subcontractor. Notify Project Superintendent 24 hours in advance.

h. Parking

Limited parking will be available adjacent to the job site locations only as designated by EBI's Project Superintendent.

i. Cleanup

The job site shall be kept clean at all times. Subcontractors shall be responsible for cleanup of their own rubbish (including but not limited to trash resulting from coffee and meal breaks) on a daily basis. Subcontractor to dispose of rubbish into dumpster provided by EBI or to a centrally located area, as designated by the Project Superintendent. The job site must be left clean daily, or EBI will clean up and backcharge for same at a rate of \$50/hour. EBI shall adhere to the requirements of the State of Connecticut, Department of Environmental Protection mandatory recycling act, and therefore requires strict compliance by all its Subcontractors. Subcontractor will be responsible to properly dispose of, at his expense, any hazardous or contaminated material resulting from his work.

j. Subcontractors' Field Foremen

All Subcontractors to dedicate qualified supervisory personnel (foreman) for the duration of this project. Each foreman must be capable of performing layout and coordination of their own work in conformance with plans and specifications. Foremen will be required to attend job coordination meetings as scheduled by EBI. Failure to provide a foreman will not relieve the subcontractor from its responsibility should work be coordinated by EBI.

- k. *Field Dimensions*
Field Dimensions will be the Subcontractor's responsibility.
- l. *Benchmark*
EBI to provide one benchmark for reference elevations. All subcontractors are to work from this reference point.
- m. *Base Lines*
Base Lines to be established by EBI. Coordinate with Superintendent for appropriate reference.
- n. *Inspections*
Subcontractor shall notify all authorities and inspectors and coordinate all required inspections of subcontractor's work. Town Building Official requires 48 hours advance notice for inspections.
- o. *Time and Material Sheets*
If time and material sheets are necessary, they must be completed in the field by subcontractor's representative, and be signed the same day as the work was completed or payment will not be considered.
- p. *Project Questions*
Questions should be brought to the attention of Enterprise Builders, Inc. immediately, not the Owner, Architect, or Engineer.
- q. *Telephone*
The phone inside Enterprise Builders' field trailer may not be used by subcontractors for anything other than emergency calls.

5. Record Drawings - As-Builts

All Subcontractors are required to keep their own as-built drawings. These drawings will be kept in the job trailer and must be kept current by posting any changes or deviations in the work. EBI may request periodic review of these drawings to insure that they are current. Failure to keep documents properly may be cause for progress payments being withheld until compliance.

6. Job Meetings

Construction progress meetings will be held weekly throughout the course of the project. Attendance by a representative of the subcontractor is **mandatory** for a minimum of two weeks prior to the commencement of Subcontractor's work, during the course of, and for a minimum of two weeks following the completion of Subcontractor's work. There will be a \$200.00 per meeting fine imposed for non-attendance.

7. Electric Power

Subcontractor shall provide his own power cords and shall provide electric generator(s) if power is unavailable on site or on sections of the site.

8. Codes and Regulations

Subcontractor is responsible for his work conforming to all federal, state and local codes and regulations, including safety codes.

9. Permits, Fees, Taxes

Subcontractor shall be responsible for all permits, fees and taxes applicable to his work.

10. Water

Subcontractor shall provide his own hoses and water if water is unavailable on site or on sections of the site. This includes drinking water.

11. Bonds

All subcontractors must be able to provide a payment and performance bond underwritten by a company licensed or approved by the State Insurance Department to do business in the State of Connecticut, if required.

12. Safety Railings and Fire Safety Equipment

Subcontractor is responsible to provide all necessary safety railings, fire safety or other safety equipment required to perform his work.

13. Temporary Lighting

EBI will provide a minimum amount of general lighting. Subcontractor will be responsible to provide additional portable lighting for his own work and to provide for any night lighting required for his work.

II. ACCOUNTING AND ADMINISTRATION

All billing information should be sent to Enterprise Builders, Inc. Main Office:

Enterprise Builders, Inc.
46 Shepard Drive
Newington, CT 06111
Phone: (860) 466-5188
Fax: (860) 466-4119

1. Pay Requests

To expedite payments and to avoid any misunderstandings on this project, the following policy must be strictly adhered to:

a. *Contracts*

EBI must have a signed contract on file before any payments will be made to the subcontractor.

b. *Certificate of Insurance*

A fully completed certificate of insurance must be received in our office prior to beginning any work at the Jobsite and before any payments will be made to the subcontractor. A fully completed certificate of insurance must be received by our office from any of your subcontractors during the duration of the project.

c. *Billing Format*

All applications for payment must be completed on AIA Documents G702 and G703 (see examples attached). A schedule of values is to be agreed upon prior to submitting your first application for payment.

d. *Timing of Requisitions*

All applications for payment must be received in our office by the 25th day of each month (not mailed by the 25th) and should reflect work completed as of the end of the month. Failure to meet this deadline will result in your requisition being held and submitted in the subsequent month.

e. *Lien Waivers*

A partial waiver and release of liens and claims is required for a progress payment. A final lien waiver is required before final payment. Attach a signed partial lien waiver to your monthly requisition and your check will be mailed to you.

f. *Retainage*

Retainage of 5.0% will be held on all subcontractor billings. Retainage of 5.0% will be held on all material billings. Final payment will be made after:

- 1) All work (including punch list) has been completed and accepted by EBI and the Owner.
- 2) All documentation submitted, to include, but not limited to the following: Instructions, Warranties, Guarantees, As-Built drawings, Back-up for Change Orders.

g. *Stored Material*

It is standard EBI policy to not allow payment to the subcontractor for stored materials. EBI will only fund materials when they are installed within the project. Any request for stored materials cost must be made directly to EBI at the time of contract award.

In the event EBI approves the request for stored materials, these materials must be insured, secured and paid for by the subcontractor. Such funding is not meant to finance contractors for materials easily obtained and readily incorporated into the work. Upon demonstrating that the request for such funding meets these conditions, the Subcontractor shall provide evidence of those materials being insured, secured, and paid for. For off-site storage, provide the following: A) evidence of insurance (casualty, theft, etc.) for the stored items and the facility itself (if stored other than at the manufacturer's plant), B) bonding company's consent to the off-site storage, C) UCC-1s for the stored materials creating a security interest for EBI, and D) a EBI Field Observer's report which accepts the storage environment, and a report confirming acceptable delivery of the subject item(s) to the facility.

The materials may be stored, either on-site or off-site and must be readily available for inspection by EBI. Any materials not approved as stored materials, purchased by the Subcontractor, will be at their expense until such time as the material has been installed within the project. Once these materials have been accepted by the Owner and the Architect, EBI will fund the expense.

h. Extra Work (Change Orders)

EBI will not pay any invoices for which change orders have not been written and approved. You are directed to bill only those extras for which you have received a supplemental purchase order. Extras billed should be shown separately on the schedule of values referencing the appropriate PCO number that appears on the supplemental purchase order. Failure to comply with this procedure will result in slower processing of your requisition causing delays in payment. Compliance with the above procedures will result in any orderly flow of requisitions and reduce the amount of clerical time expended. Your cooperation will be greatly appreciated and will facilitate payment to you.

i. Backcharges

All backcharges will be handled by written Contract Supplements. They will be processed the same month they are initiated and will be acknowledged on your monthly requisition.

2. Insurance Requirements

As stated in the Subcontract Agreement.

III. SAFETY RULES

All employees will be expected to adhere to all OSHA regulations and utilize common sense in pursuing an injury-free project. A continuous effort will be made to stress job safety, and failure to comply with established safety procedures can result in disciplinary action or dismissal.

1. All subcontractors are required to submit a copy of their written Safety Program prior to the first application of payment being paid.
2. Hard hats will be worn by all employees on the Jobsite. Proper attire - shoes and long pants, etc. will be worn.
3. Horseplay and drinking of alcoholic beverages on the Jobsite are prohibited.
4. Specialized protection, ventilation, etc. required by a particular Trade will be the Subcontractor's responsibility.
5. Personal protective equipment will be worn, as your specific job requires.
6. Good housekeeping is the responsibility of EVERY employee. Clean up as you work.
7. Tools, machinery and equipment must be inspected for safety BEFORE use, including checking electrically driven power tools for proper grounding. Discrepancies are to be reported to your supervisor BEFORE use.
8. Tags shall be placed on all tools, machinery and equipment that are under repair or are unsafe.
9. Guardrails or covers will be replaced on all openings when unattended.
10. No employee shall ride on any hoisting equipment that is not designed for passengers.
11. Know the location and use of first aid and fire fighting equipment as well as how and where to obtain help.
12. Never take unnecessary chances. THINK SAFETY---ACT SAFELY!

Each and every employee is not only responsible for adhering to these regulations but also to insure that unsafe conditions on the Job Site are brought to the immediate attention of the job supervisor(s). When in doubt, report the condition to your supervisor. (Better safe than sorry!) If the results are not satisfactory, contact the Project Manager.

Additionally, all regulations set forth by OSHA and by the State shall be complied with (OSHA 1910 and 1926); (state regulations as applicable).

THE FEDERAL HAZARD COMMUNICATIONS STANDARD 1926.59 EMPLOYER RESPONSIBILITIES

The Hazard Communications Standard 1926.59 requires each employer in Multi-Employer work situations to exchange information regarding:

- The methods employer will use to provide other employers with a copy of Material Safety Data Sheets;
- The method employers will use to inform other employers of any necessary precautionary procedures and foreseeable emergencies; and
- The method employers will use to inform other employers of the labeling systems in use.

Because this is a performance-oriented standard, OSHA has left the determination of how this will be accomplished up to the discretion of the employers. Therefore, Enterprise Builders, Inc. places all contractors and subcontractors on notice of the following:

- All employers are required to adhere to the provisions of the Hazard Communications Standard;
- Each employer will be solely responsible for providing their own employees with all chemical hazard and HCS Standard information;
- Copies of Enterprise Builders, Inc. HCS written program and chemical inventory list are available from our Jobsite Superintendent;
- Material Safety Data Sheets for products used by Enterprise Builders, Inc. are available upon request from our Jobsite Superintendent;
- All other employers must provide a copy of the HCS Program, MSDS's and inventory list to Enterprise Builders, Inc. before initial work assignment and when new chemicals are introduced into the workplace;
- Each employer will post their work areas with appropriate warning signs for chemical hazards present;
- Each employer will provide appropriate and secure storage for all hazardous chemicals stored or left on site.

The Subcontractor is required to provide to Enterprise Builders, Inc. on site office copies of your HazCom Program, Chemical Information List(s) and those MSDS's for products utilized on this project, and retain a full set as well in their jobsite office/location.

Enterprise Builders, Inc. assumes no responsibility for other employers' failure to adhere to all provisions of the Hazard Communication Standard.

IV. SCHEDULE REQUIREMENTS

1. Submit list of Shop Drawings and Product Data as soon as contract is verbally agreed to.
2. All submittals, which will not be ready within two weeks of date of contract, must be identified and dates when submittals will be sent clearly noted. Enterprise Builders will advise if submittal dates are satisfactory. All submittals should be complete within 30 days of contract.
3. Submit list of material and equipment delivery durations (in weeks) from receipt of approval to avoid lead-time problems.
4. Enterprise Builders will contact subcontractors for specific installation durations as required.
5. Submit a bar chart showing the sequence and duration of your work. This schedule will be reviewed and approved by Enterprise Builders and modified if necessary to coordinate with the overall project schedule.

V. SHOP DRAWINGS AND SUBMISSIONS

All subcontractors and material suppliers shall submit shop drawings, samples and manufacturer's literature in accordance with related specifications and Section. The subcontractor and supplier shall be responsible for prompt submittal to allow sufficient time for thorough review by Enterprise Builders Inc. and the Architect and/or Engineer.

Subcontractors and suppliers shall note that such review does not relieve the "Subcontractor, manufacturer, fabricator or supplier from responsibility for any deficiency that may exist or for any departures or deviations from the requirements of the Contract Documents; nor shall it relieve him from responsibility for errors of any sort in shop drawings or schedules, or from the necessity of furnishing any work required by the Contract Documents which may have been omitted on the shop drawings."

NOTE: THE SUBCONTRACTOR/SUPPLIER SHALL BE HELD RESPONSIBLE FOR NOTING, ON ALL SUBMITTALS, ANY DEVIATION FROM THE CONTRACT DOCUMENTS.

The requirements and procedures for submittal and subsequent action for shop drawings, etc. are outlined below. To avoid delay of critical items, all subs and suppliers are cautioned to review these requirements carefully. Submittals lacking any of the specified requirements shall be returned to the subcontractor for resubmittal.

1. SUBMITTAL REQUIREMENTS

All submittals shall be addressed to: ENTERPRISE BUILDERS, INC., 46 Shepard Drive, Newington, CT 06111. Attention: **(Project Manager)**. Please reference the project name. All submittals must bear the Subcontractor's Stamp to be considered for approval, stating the following:

THE UNDERSIGNED CERTIFIES THAT HE (IT) HAS DETERMINED AND VERIFIED ALL MATERIALS, FIELD MEASUREMENTS, AND FIELD CONSTRUCTION CRITERIA, AND THAT HE HAS CHECKED AND COORDINATED SAME WITH THE REQUIREMENTS OF THE WORK AND THE CONTRACT DOCUMENTS, AND THAT THERE ARE NO DEVIATIONS EXCEPT AS SPECIFICALLY NOTED IN THIS SUBMISSION, -- AND HEREBY SUBMITS FOR REVIEW IN ACCORDANCE WITH THE REQUIREMENTS OF THE GENERAL CONDITIONS

a. Shop Drawings:

Present in a clear and thorough manner. Title each drawing with Project and Contract name and number; identify each element of drawing by reference to sheet number and detail, schedule, or room number of Contract Documents. Identify field dimensions; show relation to adjacent or critical features of work or products.

Submit one (1) sepia and 8 prints of each shop drawing accompanied by a letter of transmittal.

b. Product Data

Submit only pages, which are pertinent products, references to Specification Section and Article Number. Show reference standards, performance characteristics, and capacities; wiring and piping diagrams and controls; component parts; finishes; dimensions; and required clearances.

Modify manufacturer's standard schematic drawings and diagrams to supplement standard information and to provide information specifically applicable to the work. Delete information not applicable.

Submit 9 copies of Product Data accompanied by a transmittal.

c. Samples

Submit full range of manufacturer's standard finishes except when more restrictive requirements are specified, indicating colors, textures, and patterns, for Architect/Engineer selections. Submit samples to illustrate functional characteristics of products, including parts and attachments.

Shop Drawings

Approved samples, which may be used in the Work, are indicated on the Specification Section. Label each sample with identification required or transmittal letter.

Submit number of samples specified in individual Specification Sections.

All above submittals shall be properly identified with the following:

- a. Dates of submission and the dates of any previous submissions.
- b. The Project Title and Number.
- c. Contract Identification.
- d. Specification Section and Title for which the submittal applies.
- e. Identification of the Product.
- f. Field dimensions, clearly identified as such.
- g. Relation to adjacent or critical features of the work or materials.
- h. Applicable standards, such as ASTM or FEDERAL Specification numbers.
- i. Identification of deviations from Contract Document.
- j. Identification of revisions on resubmittals.
- k. An 8" x 4" blank space for Contractor and Architect stamps.
The names of:
 - Contractor
 - Supplier
 - Manufacturer

2. All submittals will be returned stamped and marked by the Architect/Engineer as follows:

- a. Approved: Fabrication, manufacture or construction may proceed, providing submittal complies with Contract Documents. Subcontractor assumes sole responsibility for the required compliance. No response is required of the Subcontractor.
- b. Approved as Noted: Fabrication, manufacture or construction may proceed, provided submittal is amended and resubmitted to comply with Architect/Engineer notations and the Contract Documents.
- c. Revise and Resubmit: Fabrication must not proceed. Subcontractor shall amend and resubmit to comply with Architect/Engineer notations and the Contract Documents..
- d. Rejected: Submittal does not comply with Contract Documents. Fabrication, manufacture or construction as submitted must not proceed under any circumstances.

DO NOT FABRICATE PRODUCTS OR BEGIN WORK, WHICH REQUIRES SUBMITTALS UNTIL RETURN OF SUBMITTAL WITH ARCHITECT/ENGINEER ACCEPTANCE.

3. RESUBMISSION REQUIREMENTS

Make resubmittals under procedures specified for initial submittals; identify changes made since previous submittal. Make any corrections or changes in the submission required by the Architect/Engineer and resubmit until approved.

VI. AFFIRMATIVE ACTION / EQUAL OPPORTUNITY

1. Enterprise Builders, Inc. is committed to taking Affirmative Action measures designed to eliminate any discriminatory barriers in the terms and conditions of employment on the grounds of race, color, creed, national origin, ancestry or sex on this and all of our projects.
2. A copy of Enterprise Builders' Affirmative Action/Equal Opportunity Program is available upon request.
3. Enterprise Builders expects all Subcontractors to proactively support the Affirmative Action goals described in the Minority Hiring Agreement for this project.
4. Refer to Exhibit ___ for the Affirmative Action Goals for the _____ project.
5. Subcontractors are required to complete and send in to Enterprise Builders, Inc. the forms referenced in Exhibit ___ (attached).

**EQUAL OPPORTUNITY
CERTIFICATE OF ASSURANCE**

I, _____, the undersigned, certifies that he/she does not and will not maintain or provide for the undersigned's employees any segregated facilities at any of the undersigned's establishments, and that the undersigned does not and will not permit the undersigned's employees to perform their services at any location, under the undersigned's control, where segregated facilities are maintained. The undersigned understands that the phrase "segregated facilities" means any waiting room, work areas, rest rooms, and wash rooms, restaurants, and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The undersigned understands and agrees that maintaining or providing segregated facilities for the undersigned's employees to perform their services at any location, under the undersigned's control, where segregated facilities are maintained, is a violation of the equal opportunity clause required by Executive Orders 11246 of September 1965 and 11375 of October 13, 1967 and the rules and regulations thereunder.

The undersigned further agrees that it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause.

Further, pursuant to 41 CFR 60-2, the undersigned acknowledges that a written affirmative action program is required within 12 days from the commencement of a contract, if he/she has (a) 50 or more employees and (b) have entered into at least one government contract for \$50,000 or more in any 12 month period with a federal "executive" agency.

The undersigned agrees to comply with all reporting requirements of Executive Orders 11246, as Amended, Section 503 of the Rehabilitation Act of 1973, as Amended, the Vietnam Era Veterans' Readjustments Assistance Act of 1974, as Amended, (38 U.S.C. 4212) and their implementing Regulations at 41 CFR Chapter 60. Employer Information Report EEO-1 (Standard Form 100) must be filed with the Joint Reporting Committee no later than May 31 each year.

On Federal and/or Federally Assisted Projects, the undersigned acknowledges Exhibits A-1 through and includes A-4 as part of and included within the undersigned's contract Agreement and obligation.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Signature

Date



PROJECT NAME (JOB #___)
INSURANCE REQUIREMENTS

Prior to starting Work the Subcontractor shall purchase and maintain in force at all times during the performance hereof, at his own expense, the following types of coverage and limits of liability, and such other insurance, to the extent required by the Contract Documents for the Subcontractor's Work. Insurance shall be provided with companies acceptable to the Contractor.

Commercial General Liability (CGL) with limits of insurance of not less than \$1,000,000 each occurrence and \$2,000,000 Annual Aggregate.

- a. If the CGL coverage contains a General Aggregate Limit, such General Aggregate shall apply separately to each project.
- b. CGL coverage shall be written on ISO Occurrence form CG 00 01 1093 or a substitute form providing equivalent coverage and shall cover liability arising from premises, operations, independent contractors, products-completed operations and personal and advertising injury.
- c. Contractor, Owner and all other parties required of the General Contractor, shall be included as insureds on the CGL using ISO Additional Insured Endorsement CG 20 10 11 85 or (CG 2010 (10/93) and CG 20 37 (10/01)) or (CG2033 (10/01) and CG2037 (10/01)) or an endorsement providing equivalent coverage to the additional insureds. This insurance for the additional insureds shall be as broad as the coverage provided for the named insured subcontractor. It shall apply as Primary and non-contributing Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured. An additional insured endorsement shall be submitted as evidence of additional insured coverage requested herein is provided.
- d. Subcontractor CGL coverage shall have no exclusions for residential work.
- e. Subcontractor shall maintain CGL coverage for itself and all additional insureds for the duration of the project and maintain Completed Operations coverage for itself and each additional insured for at least five (5) years after completion of the work.

Automobile Liability

- a. Business Auto Liability with limits of at least \$1,000,000 each accident.
- b. Business Auto coverage must include coverage for liability arising out of all owned, leased, hired and non-owned automobiles.
- c. General Contractor, Owner and all other parties required of the General Contractor, shall be included as insureds on the auto policy.

Commercial Umbrella

- a. Umbrella limits must be at least \$5,000,000.
- b. Umbrella coverage must include as insureds all entities that are additional insureds on the CGL.
- c. Umbrella coverage for such additional insureds shall apply as primary before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured other than the CGL, Auto Liability and Employers Liability coverages maintained by the Subcontractor.
- d. Umbrella coverage shall have no exclusions for residential work.

Workers Compensation and Employers Liability

- a. Employers Liability Insurance limits of at least \$500,000 each accident, \$500,000 for bodily injury by accident and \$500,000 each employee for injury by disease.
- b. Where applicable, US Longshore and Harborworkers Compensation Act Endorsement shall be attached to the policy.
- c. Where applicable, the Maritime Coverage Endorsement shall be attached to the policy.

Contractors Pollution Liability (if applicable)

- a. \$1,000,000 Each Occurrence
- b. \$1,000,000 For All Occurrences

Waiver of Subrogation

Subcontractor waives all rights against Contractor, Owner and Architect and their agents, officers, directors and employees for recovery of damages to the extent these damages are covered by commercial general liability, commercial umbrella liability, business auto liability or workers compensation and employers liability insurance maintained per requirements stated above.

Attached to each certificate of insurance shall be a copy of the Additional Insured Endorsement that is part of the Subcontractor's Commercial General Liability Policy, as well as the Waiver of Subrogation Endorsement.

All policies shall name Enterprise Builders, Inc. (Contractor), enter owner's name (Owner), their Affiliates and all other parties as required by contract as additional insureds on a Primary and Non-Contributing basis. Such insurance policies shall include an endorsement providing that the "underwriters waive their rights of subrogation against the named insureds."

The foregoing policies shall contain a provision that coverages afforded under the policies will not be cancelled or not renewed until at least sixty (60) days prior written notice has been given to the Contractor. Certificates of Insurance acceptable to the Contractor shall be filed with the Contractor prior to the commencement of work. Certificates will state that sixty (60) days notice of cancellation or non-renewal is required and will delete the words "endeavor to" from the cancellation block. All policies shall be endorsed to reflect the insurance company's obligation to notify the certificate holder in the event of cancellation or non-renewal.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

PRODUCER
Agency's Name
Address
City, State and Zip Code
Telephone No.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Contractor's Name
Address
City, State and Zip Code

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Company's Name	
INSURER B: AM Best Rating of A or	
INSURER C: Better	
INSURER D:	
INSURER E: "S A M P L E"	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Policy Number	Eff. Date	Exp. Date	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Policy Number	Eff. Date	Exp. Date	COMBINED SINGLE LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ GARAGE LIABILITY <input type="checkbox"/> ANY AUTO AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	Policy Number	Eff. Date	Exp. Date	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ \$ \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	Policy Number	Eff. Date	Exp. Date	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A		OTHER Contractors Pollution Liab. (if applicable)	Policy Number	Eff. Date	Exp. Date	\$1,000,000 Each Occ. \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Re: (Name of Project)
Enterprise Builders, Inc., Owner and all other parties required by contract are included as additional insureds on the General Liability, Automobile and Umbrella policies. Additional insured coverage shall apply (See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

Enterprise Builders, Inc.
46 Shepard Drive
Newington, CT 06111

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ~~FORFEIT~~ MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BY REGISTERED MAIL~~
~~BY REGISTERED MAIL~~
 AUTHORIZED REPRESENTATIVE
Signature Required

IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

SAMPLE

DESCRIPTIONS (Continued from Page 1)

on a primary and noncontributing basis and include completed operations coverage. All policies provide a waiver of subrogation in favor of Enterprise Builders, Inc., Owner and Architect and their agents, officers, directors and employees.

SAMPLE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - AUTOMATIC STATUS WHEN
REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II - Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.
2. "Bodily injury" or "property damage" occurring after:
 - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
"ANY AND ALL PARTIES AS REQUIRED BY WRITTEN CONTRACT"	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
BUSINESS AUTO POLICY
BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
TRUCKERS COVERAGE FORM

It is agreed that any policy condition relating to "Transfer of Rights of Recovery Against Others to Us" or "Our Right to Recover From Others" is eliminated and replaced by the following:

Transfer of Rights of Recovery Against Others to Us

If the insured has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring suit or transfer those rights to us and help us enforce them.

We waive any right of recovery we may have under such a transfer of rights against any person or organization holding a waiver under a written contract with the insured if such contract was executed prior to the loss which generated such right of recovery.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL AUTOMOBILE COVERAGE PART

Only that insurance provided below that broadens coverage under the Commercial Auto Coverage Part applies.

A. Fellow Employee Exclusion Exception.

The following modification applies on an excess basis over any other insurance.

Exclusion 5. (Fellow Employee) of SECTION II - LIABILITY COVERAGE is replaced by the following:

5. "Bodily injury" to any fellow employee of the "insured" arising out of and in the course of the fellow employee's employment.

But this exclusion does not apply to "bodily injury" to any fellow employee which results from the use of a covered "auto" you own or hire.

B. Increased Supplementary Payments.

The amount we will pay for the cost of bail bonds and for reasonable expenses incurred by the "insured" under the Supplementary Payments Coverage Extension of SECTION II - LIABILITY COVERAGE is increased to \$2,500 and \$300 respectively.

C. Automatic Hired Auto Physical Damage Coverage.

1. Subject to 2. and 3. below, the broadest of the Physical Damage Coverages provided under this Coverage Part for "autos" you own are also provided for hired "autos" which are covered for Liability Coverage under this Coverage Part.
2. The most we will pay for "loss" in any one "accident" is the lesser of:
 - a. The actual cash value of the damaged or stolen property as of the time of the "loss";
 - b. The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality; or
 - c. \$35,000.

3. As respects the Physical Damage Coverage provided for hired "autos" under this Coverage Extension, our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by the largest deductible for such coverage applicable to any owned covered "auto." In the event of "loss" caused by fire or lightning, no deductible shall apply.

D. Leased Auto Additional Legal Obligation Coverage.

The following coverage is added to SECTION III - PHYSICAL DAMAGE COVERAGE:

For any covered "auto" for which this Coverage Form includes a lessor as an additional "insured" under the Additional Insured - Lessor endorsement, we will pay your additional "legal obligation" to such lessor in the event of a total "loss."

As used in this coverage, "legal obligation" shall mean and be the difference between the amount owed on your lease and the actual cash value of the "auto." The amount owed on your lease shall not include any taxes; overdue payments or interest resulting from overdue payments; penalties; lease termination fees; and charges resulting from mileage, overdue payments or excess wear and tear. The actual cash value of the "auto" and the amount owed on your lease shall be based on the time of the "loss."

E. Theft Extension.

The coverage provided under SECTION III - PHYSICAL DAMAGE COVERAGE for transportation expenses incurred by you because of a total theft of a covered "auto" of the private passenger type is increased to \$50 per day and to a maximum of \$1,000.

F. Window Glass Breakage Deductible Waiver.

For "loss" covered under SECTION III - PHYSICAL DAMAGE COVERAGE, the Deductible provision does not apply to window glass breakage if the damaged window glass is repaired instead of replaced.

G. Malfunction Extension for Airbags.

The following provision is added to the Exclusion for wear and tear, freezing, mechanical or electrical breakdown under SECTION III - PHYSICAL DAMAGE COVERAGE:

But mechanical or electrical breakdown does not include accidental inflation of an airbag.

H. Multiple Deductibles.

1. In the event of any occurrence which results in a loss or "loss" we cover under more than one Coverage, Coverage Form, or Coverage Part, the deductibles shall apply as described in 2., 3. or 4. below.
2.
 - a. If all involved deductibles are equal in amount, that amount will apply only once for all loss or "loss" from each occurrence.
 - b. Loss or "loss" from each occurrence under all involved coverages will be accumulated to make up that deductible amount.
3. If involved deductibles for different coverages are of different amounts, we will use the method described in a. or b. of this item 3. which results in the higher total payment to you.
 - a. We will apply each deductible to the loss or "loss" for the coverage to which it applies; or
 - b. We will add the amount of loss or "loss" from all involved coverages and subtract from the total the larger or largest applicable deductible.
4. This deductible provision does not apply to loss or "loss" caused by flood, windstorm or hail.

I. Bodily Injury Redefined.

It is agreed and understood that the definition of "bodily injury" (SECTION V) includes mental anguish resulting from "bodily injury," sickness or disease to the person who sustained such "bodily injury," sickness or disease.

J. Unintentional Failure to Disclose Hazards.

Failure of the insured to disclose all hazards existing as of the inception date of the Coverage Part shall not invalidate the insurance afforded by this Coverage Part if such failure or omission is not intentional.

K. Broadened Cancellation.

It is agreed that we may cancel or nonrenew this Coverage Part by mailing or delivering to the first Named Insured written notice of cancellation or nonrenewal at least sixty (60) days before the effective date of cancellation.

This provision does not apply if the policy is cancelled for nonpayment of premium.

If these provisions conflict with any state law or regulation governing the cancellation/nonrenewal of this Coverage Part, then such law or regulation shall prevail and this Coverage Part is amended to conform with such law or regulation.

L. Broadened Named Insured.

It is agreed that the Named Insured shown in the Declarations includes any subsidiary corporation, firm, or organization of a similar business nature which is newly acquired or formed, and over which you maintain ownership or majority interest, if there is no other similar insurance available to that organization. However, coverage does not apply to "bodily injury," "property damage" or "loss" that occurred before you acquired or formed the organization.

No person or organization is an "insured" with respect to the conduct of any current or past partnership or joint venture that is not shown as a Named Insured in the Declarations.

As used in this extension of coverage, the phrase, "similar business nature" means of a nature which an ordinary person would consider to be closely related to your business.

M. Notice of Accident, Claim, Suit or Loss

It is agreed that failure by any agent, servant, or employee (except an executive officer, or individual designated by an executive officer to give such notice) of the "insured" to notify us of any "accident," claim, "suit," or "loss" of which such person has knowledge shall not invalidate the insurance afforded by this Coverage Part as respects the Named Insured.

N. Hired Auto Changes

Coverage territory is amended to be anywhere in the world for a "suit":

1. Involving a covered "auto" that is leased, hired, rented or borrowed by the Named Insured; and
2. Brought against an "insured" for damages to which this insurance applies;

when such "suit" is brought in:

- a. The United States of America;
- b. The territories and possessions of the United States of America;
- c. Puerto Rico; or
- d. Canada.

O. Theft Expenses

Under the Loss Payment - Physical Damage Coverage Loss Condition (SECTION IV), regardless of the option we select, it is agreed and understood that in the event of a theft of a covered "auto," we will pay those expenses incurred for the return of the covered "auto" to the Named Insured.

P. Employees as Insureds

The following is added to the LIABILITY COVERAGE WHO IS AN INSURED provision:

Any employee of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

Q. Towing and Labor

Under Section III - Physical Damage Coverage, Towing is replaced by the following:

Towing and Labor

We will pay up to the following limits for towing and labor costs incurred each time a covered "auto" is disabled:

- a. \$100 for a covered "auto" rated and classified as a private passenger vehicle.
- b. \$150 for a covered "auto" rated and classified as a light, medium, heavy or extra-heavy truck.

However, the labor must be performed at the place of disablement.

R. Personal Effects

The following is added to Section III - Physical Damage:

Personal Effects

If you carry Comprehensive Coverage for the stolen covered "auto", we will pay up to \$750 for personal effects stolen with the auto.

This insurance is excess over any other collectible insurance and no deductible applies.

S. Waiver of Subrogation

The Transfer of Rights of Recovery Against Others To Us Loss Condition is replaced by the following:

If the insured has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring suit or transfer those rights to us and help us enforce them.

We waive any right of recovery we may have under such a transfer of rights against any person or organization holding a waiver under a written contract with the insured if such contract was executed prior to the loss which generated such right of recovery.

T. Additional Insured - By Contract, Agreement Or Permit

The following is added to Section II - Who Is An Insured:

Any person or organization with whom you have entered into a written contract, agreement or permit requiring you to provide insurance such as is afforded by this Business Auto Coverage Form is an "insured" for Liability Coverage, but only to the extent that such person or organization qualifies as an "insured" under the Who Is An Insured Provision.