

Town of Branford
7/15/2021

Questions for RFP: Municipal Solid Waste Materials and Recycling Program Consulting Services

- 1) Outside of an initial site visit upon award, what other in-person expectations does the Town have for the chosen consultant?

A: There are no set expectations for visits to the Transfer Station. It is up to the consultant to determine how much time is needed there for this study.

- 2) Can you confirm that the primary objective of the consultant services would be to evaluate the cost effectiveness of the Town eliminating contracted haulers for recycling and instead hauling in-house?

A: The primary objective of the study is to expand the Town's perspective regarding recyclable material market trends so that economic and environmental value of materials can be captured by the residents. The Town wants to learn what recyclables should be collected, how they should be collected, and what truly happens to them after they are collected, so that we can change and implement the best recyclable material management system for our residents that can function effectively for the next ten years.

- 3) In the contracts list, can you please explain the difference between "recycling" and "hauling?"

A: Recycling is the contract with a recycler/MRF for the disposal or recycling of materials collected in the Town. Hauling is the contract for collecting the material containers from our Transfer Station and delivering those to the recycler/MRF/processor.

- 4) What is the budget for this project?

A: There is no specific set budget for this project.

- 5) Several places in the RFP indicate that the deliverable is a report; is a presentation of the project also expected?

A: Calls, interview, and meetings with Town resources during the study are expected to be necessary. A written report is required, an offer to meet and explain the report to the Town customers would be expected. Such presentations would be compensated.

- 6) Section 3.0 of the RFP mentions "motivating criteria" in the scope. Does the Town have any specific goals or objectives for this project, such as a recycling percentage or management of the customer rate that would help us prepare our proposal?

A: Achieving a specific recycling percentage is not the principal goal of the study; establishment of a multi-step system that ensures the integrity and value of the sorted recyclable materials produced by residents is the goal, as described in response to Question 2.

- 7) Section 3.0 of the RFP mentions "the 10 year update" in the scope. Does this refer to a solid waste management plan or some other document? If yes, can the current version be provided?

A: The Town expects the recommendation of the study to prioritize practices that will be market-applicable for the next ten years.

- 8) Section 4.0 of the RFP refers to "the major topic category questions." Are the bulleted items in Section 3.0 these questions?

A: Yes

9) What is the desired timeframe for the planning horizon of the recommendations? For example, 1 year, 3 years, 10 years, etc.

A: The goal is to complete the study before the end of 2021. The planning timeframe is for 10 years.

10) Is the town able to provide space and time at the transfer station to evaluate materials if it will likely span over multiple days? Are there any considerations that need to be made (busier vs. slower days, where trucks can/can't dump, accessibility, etc.) considering the space and time this would require?

A: Yes. Depending on how much space and time is needed the trash can be left on the bay floor for sorting or the dumpsters can be hauled around behind the large building for evaluation. Monday – Wednesday are typically busier days before 1:30pm. The Town's curbside collection for MSW and recycling happen Monday –Thursday. We can make arrangements with the transfer station to stay open later on days for evaluation purposes. Saturdays are not open to commercial vehicles. The Transfer station is closed on Sunday.

11) Can tonnage be provided of MSW and Recycling by route including condominiums?

A: Yes, it can be provided by day and truck. Each truck is associated with a specific route. The condominiums can be provided by hauler information.

12) For the Municipal Solid Waste Materials and Recycling Program - is there more of a focus on recycling revenue streams as opposed to waste?

A: Yes, recycling revenue streams

13) Are there any currently existing partnerships with micro-recyclers in the area?

A: Yes. Blue Earth for composting. Chase Waste for metal recycling. We are in conversations with the Carton Council and Kelly Green about a milk carton pilot at the schools. We use Take2 for electronic recycling.